



NATIONAL AUTOMOTIVE TEST TRACKS

Notice Invitation Quotation

For

Setting up of stores in General storage building

At

**NATRAX
PITHAMPUR, DIST. DHAR (Madhya Pradesh)**

Tender No. - NATRAX/PROC/C&I/22/18

**National Automotive Test Tracks (NATRAX)
NH-52, Old Agra- Mumbai Highway, Near to Pithampur Flyover,
Post Khandwa (Near Pithampur)
Dhar District, Madhya Pradesh-454774
Phone: +919893892310, Fax - 07292-256101
Email: a.prabhakar@natrip.in, anuj.kumar@natrip.in**





Tender No. -NATRAX/PROC/C&I/22/18

1. General Instructions:

National Automotive Test Tracks (NATRAX) is an Automotive Testing & Certification Centre under NATRiP Implementation Society (NATIS)/National Automotive Board (NAB) which is an autonomous body constituted by Ministry of Heavy Industries, Government of India. NATRAX has been set up on approx. 3000 acres of land for comprehensive testing and evaluation of all types of automobiles, near Pithampur, Dist. Dhar, (Madhya Pradesh, India).

The National Automotive Test Tracks (NATRAX), invites **Password Protected Quotations/Bids** from the qualified and experience Bidder(s) who meets the specified eligibility criteria in this document in the prescribed Proforma for performing, executing and implementing the works on the terms and conditions contained in this Bid document. Brief Description of works and the timelines for NIQ/tender are summarised in the table below:

Description of Work	Period of Contract	EMD	Date of start of floating of tender	Last date for submission of Bid	Date & Time of Bid opening	Estimated Cost
Setting up of stores in General storage building at NATRAX, Pithampur, Dhar (MP)	1 month from the date of Issue of Work Order.	Nil	18 th May 2022	25 th May 2022 at 1500 Hrs	25 th May 2022 at 15:30 Hrs	Rs 5 Lakh

The Bidder(s) who meet the Minimum Eligibility Criteria (MEC) as mentioned in the Instruction to Bidder (ITB) may be eligible to become successful in the Bidding process. **The bidder(s) in the form of JV/Consortium is not permitted.**

2. Quotation/Bid Submission details:

- a. **Password protected Bids/Quotations** are to be submitted by the Bidder(s) at the following email ID's not later than the aforesaid time & date or as next convenient date & time on pre-intimation. (*for password protection details please refer Annexure IV of this document*).

mail to: a.prabhakar@natrip.in, anuj.kumar@natrip.in,

OR

Sealed Bids/quotations may also be submitted in the hard copy in **sealed envelopes at NATRAX Hub office** in the aforesaid date and time. However, Bidders are encouraged to Bid/quote through electronic mode considering the ongoing Covid pandemic.





- b. No Bids will be accepted after the aforesaid date and time. However, on exceptional cases, NATRAX reserves the right to extend the time/last date of submission of Bid to a next convenient date/time before opening of the Bids.
- c. Bids sent telegraphically or through other means of transmission (telefax, etc.) which are not **Password Protected** shall be treated as defective, invalid and shall stands rejected.
- d. NATRAX shall not be responsible for any delays for non-receipt /non-delivery/or any technical errors or due to wrong addressee. Bidders may confirm the receipt of their Bids submission from NATRAX

3. Disclaimer:

NATRAX reserves all rights to accept/ reject/modify/split any or all proposals without assigning any reasons. Bidders shall not have any cause of action or claim against NATRAX for any of its decisions.

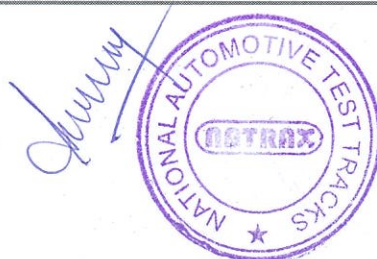
For NATRAX

Head Procurement & Stores

This tender further contain four Annexures

- i. Annexure-I(A)-Instructions to Bidders(ITB)
- ii. Annexure-I(B)- Special conditions of contract.
- iii. Annexure-II- Technical Conditions of contract.
- iv. Annexure-III- Financial Proposal

A. ANNEXURE I(A)-INSTRUCTION TO BIDDERS (ITB)





1. Manner of submission of Bids:

Bidders are required to submit their Bids in a **Password Protected PDF format**, named as "**Quotation/Bid for Tender No. NATRAX/PROC/C&I/22/18**" on the **subject of the email**, containing two separate **Password Protected PDF document**, as given below. The **Password Protected Bids** shall be submitted at the mentioned email ID(s) before the closure of Bid submission date/ time.

OR

Sealed Bids/quotations may also be submitted in the hard copy in sealed envelope at NATRAX office in the aforesaid date and time. However, Bidders are encouraged to Bid/quote through electronic mode considering the ongoing Covid pandemic.

- a) In case of online Bid submission, the password of the documents shall be submitted by the Bidders at the time of the Bid opening.

2. Bid Opening:

The Bids are to be opened by the committee in the office of NATRAX. The bidders are advised to be present at the time of bid opening.

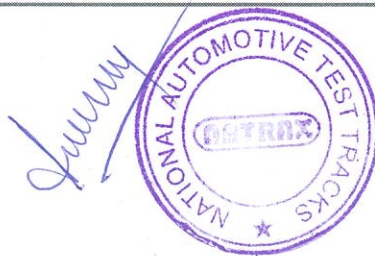
3. Bid Evaluation

- i. The Bidders should submit an undertaking on their letterhead mentioning that *.....the work as per the details available in this document and its Annexures shall be completed in all manners; contractor should follow all the instructions of NATRAX representative to complete the work with best quality and manner.....*
- ii. The evaluation of the quotations/ bids shall be done by the members of committee, the committee may ask any clarification/ documents/justification for more clarity on the submitted details and bidders are expected to submit the same within the given time.
- iii. During the bid evaluation the quoted amount shall be checked arithmetically. In case of any contingency the calculation of committee members will be final and bidders have to accept the corrections.
- iv. After due evaluation process, the **Lowest Bidder (L-1)** will be identified and work shall be awarded to L-1 Bidder only.
- v. The Bidder needs to fill the rates against each item in word as well as in figures as mentioned in BOQ (Financial Bid). In case of any discrepancy, the rate provided in word shall prevail and correct the amount against the item. **All the prices should be inclusive of all taxes and GST.**





4. The Bidders are expected to carefully examine all the contents of the Tender documents/NIQ including instructions, conditions, terms, specifications, drawings (if any), shall inspect the Site with prior notice to NATRAX and at Bidders own cost, acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto & take them fully into account before submitting their offer. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of the Tender will be rejected.
5. While all efforts have been made to avoid errors in drafting of the Tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the Tender documents shall be entertained.
6. The Bidder shall carry out all the work strictly in accordance with Specification, Standard Practices and instructions of NATRAX or NATRAX's representative and deviation on any account will not be permitted. If in the opinion of NATRAX, changes have to be made and it desires the Bidder to carry out the same. The decision of NATRAX in such cases shall be final and shall not be open to arbitration.
7. The successful Bidder is bound to carry out associated work necessary for the completion of the job even though such items are not included in the quantities to achieve end results and deemed to be priced in the other items. No claim on this account shall be entertained.
8. Addendum / Corrigendum (if required) to the Tender may be issued prior to the date of opening of the Bid to clarify or to intimate any changes/modifications etc. All such addendum / corrigendum shall be treated as an integral part of the Tender.
9. Any effort by a Bidder to influence NATRAX or any of its functionaries in the process of examination, clarification, evaluation and comparison of tenders and in decisions concerning award of contract, may result in rejection of the Bid.
10. In order to afford prospective bidders, reasonable time for preparing their Quotes after taking into account such amendments, NATRAX may, at its discretion, extend the deadline for submission of Bids.
11. Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations concerning the award of Contract shall not be disclosed to Bidders or other persons not officially concerned with such process.
12. NATRAX reserves the right to accept / reject or modify any Bids, and to annul the Tender process and reject all Bid(s)/ quotation(s), at any time prior to award of Contract, or to divide the Contract between/amongst Bidders without





Tender No. -NATRAX/PROC/C&I/22/18

thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for NATRAX's action. Any Bidder not following ITB stands rejected.

13. Award of Work:

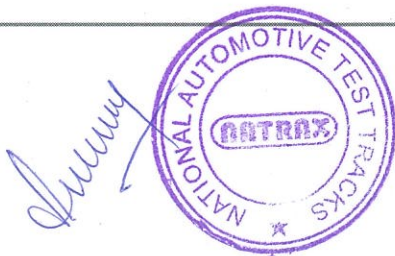
- a) Prior to the expiry of the period of Bid validity prescribed, NATIS will issue to the Successful Bidder, the Work Order. The Successful Bidder shall return one copy of the Work Order to NATRAX duly acknowledged and signed by the authorized signatory, within two [2] days of receipt of the same by him.
- b) NATRAX shall notify all the unsuccessful Bidders and discharge/ return their Earnest Money Deposit. No correspondence will be entertained by NATRAX from the unsuccessful Bidders.

14. Validity of bids:

The rate quoted should be valid for a **minimum period of 90 days** from the last date of Submission of Quotation. No claim for escalation of rate will be considered at any point of time.

15. Prospective bidders requiring any clarification of the Tender may write to a.prabhakar@natrip.in; anuj.kumar@natrip.in,

16. The Bids / related correspondences shall be made in English language.



B. Annexure-I(B)-Special Terms & Conditions:

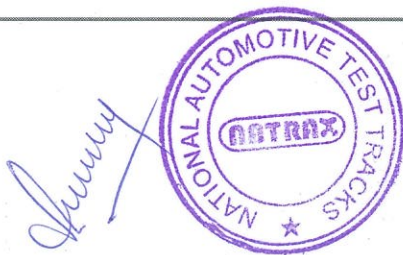
a.	Scope of work	Setting up of stores in General storage building at NATRAX, Pithampur, Dhar (MP)
b.	Contract Period	One month from the date of Issue of Work Order.
c.	Engineer Incharge (EIC)	Shall be notified to successful bidder.
d.	Rate Firmness	The charges/rate quoted by supplier must be firm throughout the Contract period and no escalation of any kind is permissible.
e.	Warranty Period	1 (One) year from the date of completion of work.
f.	Payment, Mode and Retention	<p>i. 50% shall be paid on delivery of material at site, on submission of invoice along with supporting document and certified by EIC.</p> <p>ii. 40% after completion of work & issuance of completion certificate by EIC.</p> <p>iii. Balance 10% shall be paid after successful completion of warrantee period.</p> <p>iv. Payment shall be made after statutory deduction as applicable.</p> <p>v. The payment shall be released within 30 working days from the date of certification by EIC.</p> <p>vi. Advance payment: maximum 10% of contract value may be paid after receiving request from contractor and submission of bank guarantee of 110% of the requisite amount. An interest 10% per annum shall be charged on the outstanding advance payment. The said advance payment shall be released in minimum two instalments. Contractor has to submit an utilization certificate for the said advance payment.</p> <p>vii. The GST/Taxes & duties of Govt. will be reimbursed on actual basis upon the submission of original receipt / documentary evidence.</p> <p>All the payments shall be made through RTGS only.</p>
g.	Liquidated Damages	0.1% of the Contract Price per day to a maximum of 10% of the Contract Price.





Tender No. -NATRAX/PROC/C&I/22/18

h.	Project Facility / Place of Installation/delivery	NATRAX Site NH-52, Old Agra- Mumbai Highway, Near to Pithampur Flyover, Post Khandwa (Near Pithampur), Dhar District, Madhya Pradesh-454774
i.	Tender Document Fee	Free of Cost
j.	Bid Security/EMD	Not applicable
k.	Performance Security	3% (Three) of the Contract value should be submitted as Performance Security by the Successful Bidder on award of Contract. Performance Security may be furnished in the form of an A/C Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from a Scheduled Commercial Bank favouring "National Automotive Test Tracks" & payable at Pithampur and should remain valid for a period of Sixty days beyond the date of completion of all Contractual Obligations.
l.	Returning of Performance Security	Performance Security shall be return to contractor after successful completion of warrantee period.
m.	Other Terms and conditions	i. The bidder should submit list of the equipments/machines with them. In case machines/equipments are planned to hire from others the rent agreement for hiring the same should be submitted. ii. No extra charge is payable for to and fro, boarding and lodging for the service personnel coming to NATRAX.
n.	Water supply & Electricity Charges	i. Electricity: the electricity shall be provided by NATRAX from the available source on chargeable basis. Theft of electricity shall be treated as breach of contract and in such case NATRAX reserve the right for penalty or termination of contract. ii. Water supply: the water for drinking purpose can be use from the available source at site, misuse/ wastage apart from the above use, of water shall be treated as breach of contract and in such case NATRAX reserve the right for penalty or





Tender No. -NATRAX/PROC/C&I/22/18

		termination of contract.
o.	Termination of Contract	If the work/service is found to be not satisfactory or not found as per the specification indicated in this document, the Service Contract will be terminated with short notice. Downtime penalty will be considered as one of the factors for gauging service efficiency.

C. The bidder should give the following, duly signed and sealed, failing to which the bids will be summarily rejected:

D. DECLARATION:

(To be executed on Bidder's letter head)

I/We have acquainted with the content & requirement of this Tender No. NATRAX/-----, dated _____ and do hereby accept to furnish the same in compliance with all terms & conditions. I/we have not tampered/modified the tender in any manner and breach of any such, will result in rejection of Tender and / or prosecuted.

I / We hereby declare that the firm/company has not been blacklisted or debarred in the past by any other Government organization from taking part in Government tenders.

In case the above information found false or in case of breach of any of terms and conditions at any stage of Tender or Contract, I/We are fully aware that the Tender/ Contract will be rejected / cancelled by NATRAX and Payments (for completed/partially completed), Retention, Bid Security (EMD), Performance Security, etc., shall be forfeited.

Signature of the Bidder: _____

Name and Designation: _____

Address: _____

Contact details: _____

Place:

Date:

Seal of the Bidder's Firm





Tender No. -NATRAX/PROC/C&I/22/18

ANNEXURE - II - Technical Conditions of Contract:

1. **Technical Specification:**
As per the respective item of BOQ.
2. **Scope of work:** As per the respective item of BOQ.
3. **Drawing, Design & Photos:** enclosed at Appendix-1.
4. The work should be done as per the pervading standards, as per attached Annexure-III (BOQ) and instructions of NATRAX representative.





Tender No. -NATRAX/PROC/C&I/22/18

Annexure-III- Form for the submission of Financial Bid

Financial Proposal Submission Form
(To be Executed on Letterhead of the Bidder)

FINANCIAL PROPOSAL SUBMISSION FORM

[Location, Date]

To:
The Head Procurement
NH-52, Old Agra- Mumbai Highway,
Near to Pithampur Flyover,
Post Khandwa (Near Pithampur)
Dhar District, Madhya Pradesh-454774

Dear Sir,

We, the undersigned, offer to provide the equipment & services in accordance with your Tender No. _____, dated _____ and our Technical Bid. Our attached Financial Bid includes the price in the format for financial bid provide as part of tender documents. The total price of our offer is _____ (in figures and words) and includes all the deliverables under this tender as per our Technical Bid.

We hereby declare that all the information and statements made in this Bid is true and complete in all respects and is as per the guidelines and terms & conditions laid down in the tender document. We further understand that any information which is found false or is not as per the guidelines and terms & conditions of the tender document may lead to our disqualification.

Our Financial Bid shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Bid.

We understand NATRAX has right to accept or reject our Bid as per its discretion.

Yours sincerely,

Authorized Signature [In full]: _____

Authorized Signature [In initials]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

[Note : To be signed in blue ink]





Tender No. -NATRAX/PROC/C&I/22/18

Annexure-III

Bill of Quantities (BOQ)/Financial Bid

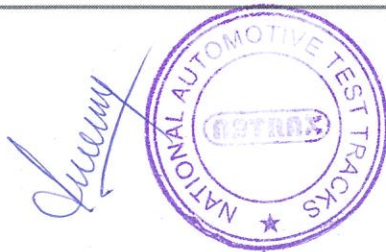
SETTING OUT STORE AT NATRAX PITHAMPUR						
S.NO.	REFERENCE (MPSOR 2020)	ITEM DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1	10.22.1	Steel work welded in built up sections/ framed work including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required. In stringers, treads, landings etc. of stair cases including use of chequered plate wherever required, all complete and similar works. for MS Racks in Steel	Kg	3100		
2	RATE MP - SOR 2020 6.8.1	Brick work with calcium silicate bricks machine moulded conforming to IS:4139, having 100 kg/cm ² average compressive strength in super structure above	cum	5		
3	13.2.1	15 mm cement plaster on the rough side of single or half brick wall of mix 1:4 (1 cement : 4 sand)	Sqm	60		
4	21.1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing,				





Tender No. -NATRAX/PROC/C&I/22/18

		paneling and dash fasteners to be paid for separately)				
4.1	21.1.1.3	For fixed portion.: Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron)	Kg	190		
5		For shutters of doors, windows and ventilators including providing and fixing hinges/pivots and making provision for fixing of fittings wherever required including the cost of EPDM rubber / neoprene gasket required (Fittings shall be paid for separately).				
5.1	21.1.2.3	Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron)	kg	35		
6	21.2.2	Providing and fixing 12mm thick pre-laminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in panelling fixed in aluminium doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge.				
6.1	21.2.2	Pre-laminated particle board with decorative lamination on both sides.	sqm	14		
7	21.3.2	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber/ neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. (Cost of aluminium snap beading shall be paid in basic item) :With float glass panes of 5.0 mm thickness (weight not less than 12.50 kg/sqm)	sqm	10		





Tender No. -NATRAX/PROC/C&I/22/18

8	10.3	Providing and fixing in position collapsible steel shutters with vertical channels 20x10x2mm and braced with flat iron diagonals 20x5mm size with top and bottom rail of T-iron 40x40x6mm with 40mm dia steel pulleys complete with bolts, nuts, locking arrangement, stoppers, handles, including applying a priming coat of approved steel primer. Rate includes recess cutting in floor and making good the same wherever required.	Sqm	5		
9	NSOR	Dismantling of Brickwork and making door opening and fixing of existing available Door including finishing the same	Nos	1		
		Subtotal Amount				
		Add GST @18%				
		Total Amount				

Signature of bidder





Tender No. -NATRAX/PROC/C&I/22/18

ANNEXURE -IV

NATRAX Bank details to be used for submission of EMD/Tender Fee (if any) & procedure for passwords protection

बैंक ऑफ बरोडा
Bank of Baroda
 पीठम्बर धार - ५१३३०५
 PITHAMPUR, DHAR - 484775
 RTGS / NEFT IFSC CODE : BARB0PITHAM

जारी की गई तिथि से तीन माह के लिए वैध / VALID FOR THREE MONTHS FROM THE DATE OF ISSUE
 सोवियस खाता SAVINGS ACCOUNT
 CBS
 D D M M Y Y Y Y

Pay _____ or Bearer
 Rupees रुपये _____ या धारक को

अदा करें ₹ _____
 FOR NATIONAL AUTOMOTIVE TEST TRACKS NATRAX DIVISON

आ. सं. 57730100011758
 A/c No.

भारत की सभी शाखाओं पर वास्तुमान पर वैध
 Payable at par at all branches in India | PIT

CB/2012/JF
 AUTHORISED SIGNATORY
 Please sign above

000001 4520120261011758* 31



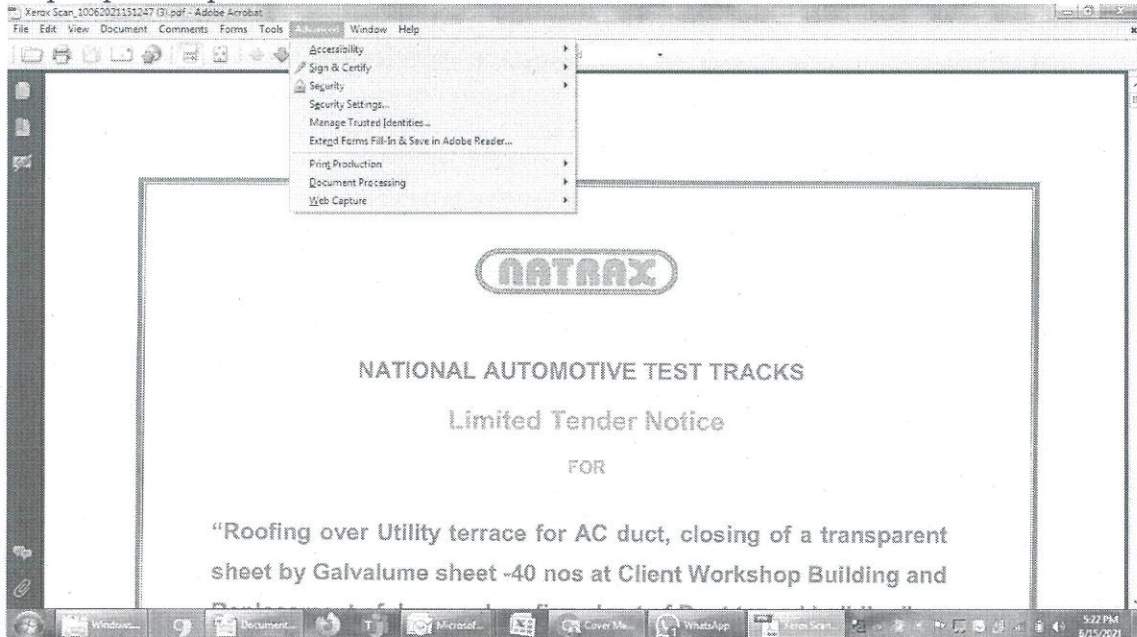


Tender No. -NATRAX/PROC/C&I/22/18

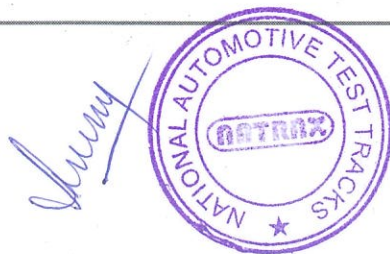
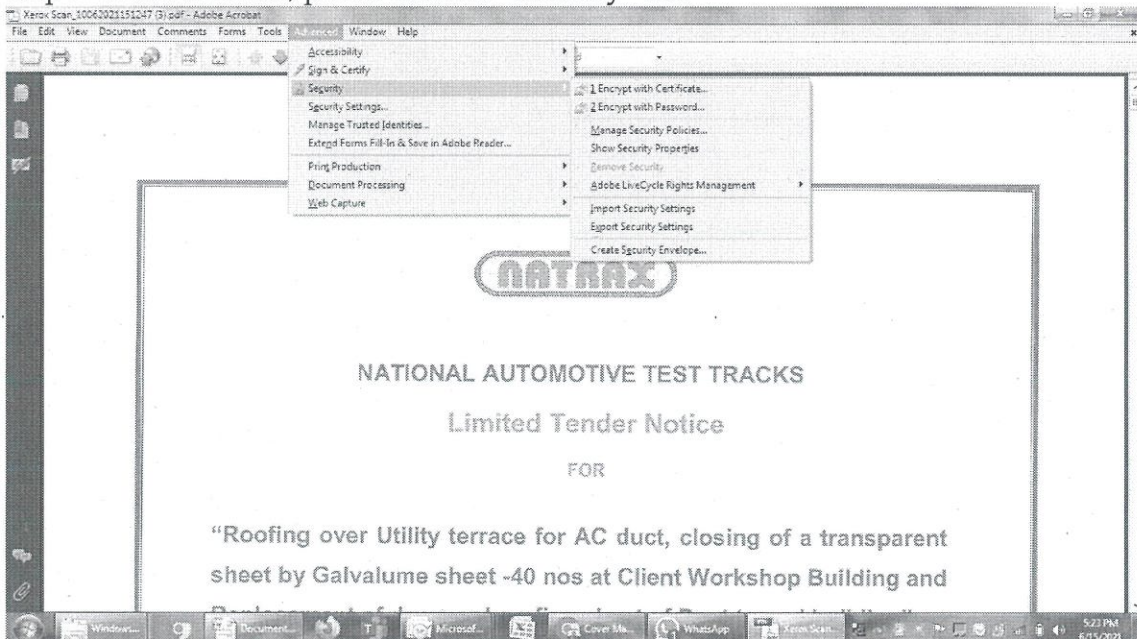
Methods of online submission through Email:

Steps for loading passwords in PDF Files-Method I

Step 1- please open PDF file and click on "Advance" tab.



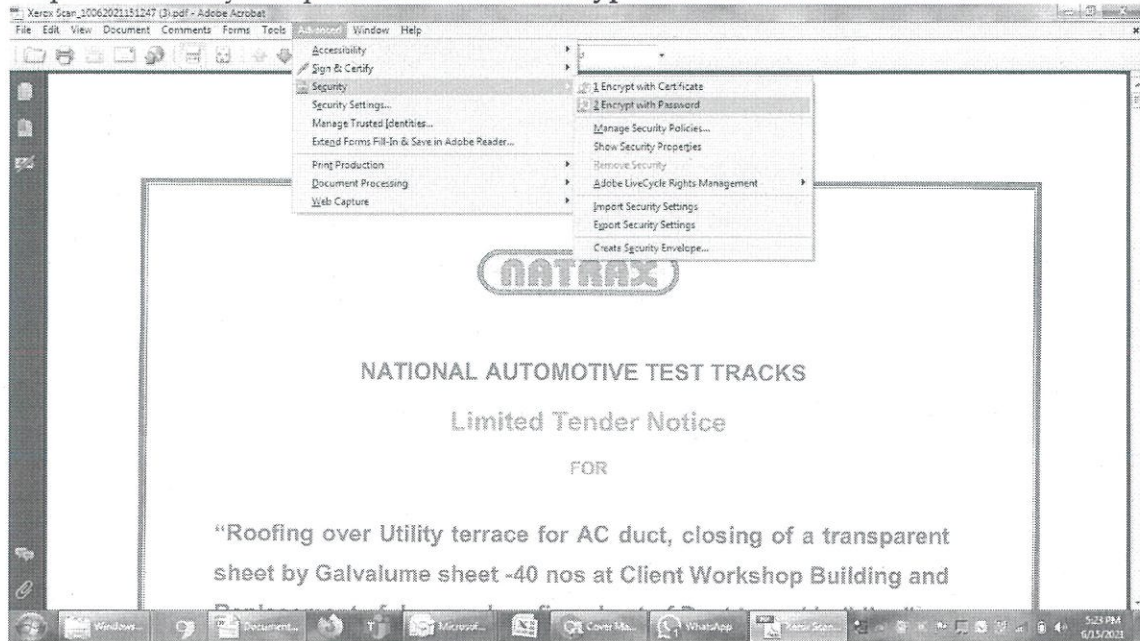
Step 2- in advance tab, please click on "Security" tab.



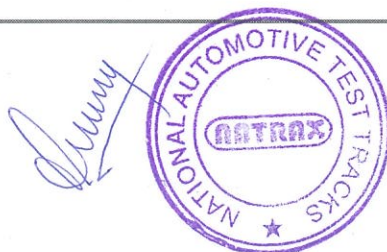
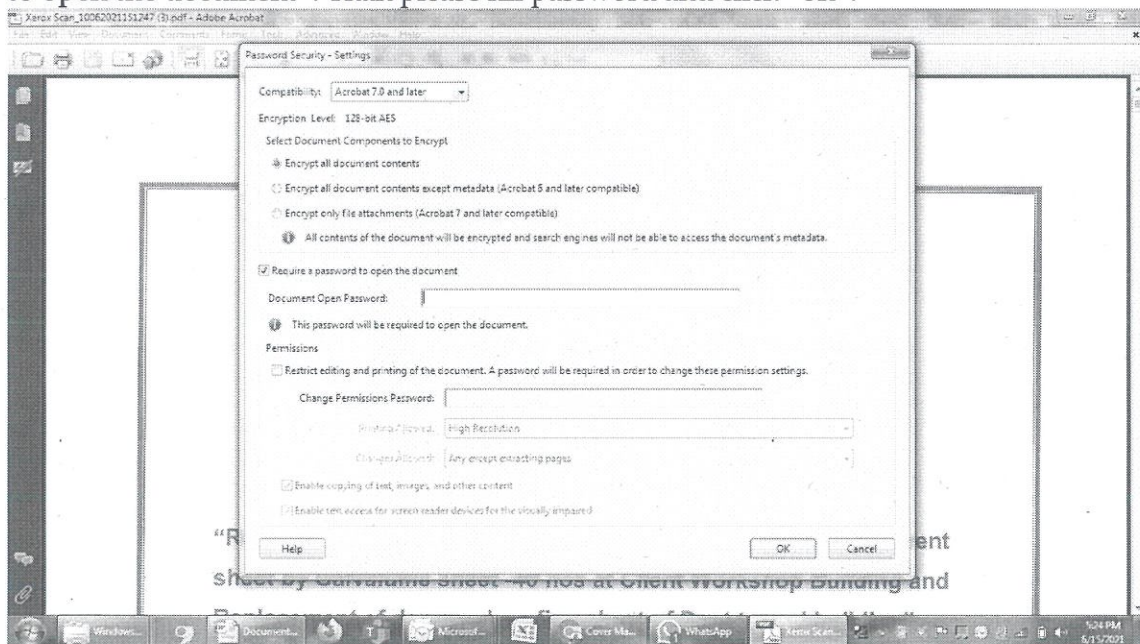


Tender No. -NATRAX/PROC/C&I/22/18

Step 3- in security tab, please click on "2 Encrypt with Password".



Step 4- after that below window will open, please check in option "Required a password to open the document". Then please fill password and click "ok".





Tender No. -NATRAX/PROC/C&I/22/18

Step 5- after that below window will be open, please fill same password again, and click "ok".

