



NATIONAL AUTOMOTIVE TEST TRACKS

Notice Invitation Quotation

For

Supply of Various Electrical Items

At

NATRAX  
PITHAMPUR, DIST. DHAR (Madhya Pradesh)

Tender No. - NATRAX/PROC/M&S/22/17

**National Automotive Test Tracks (NATRAX)**  
NH-52, Old Agra- Mumbai Highway, Near to Pithampur Flyover,  
Post Khandwa (Near Pithampur)  
Dhar District, Madhya Pradesh-454774  
Phone: +919893892310, Fax - 07292-256101  
Email: [a.prabhakar@natrip.in](mailto:a.prabhakar@natrip.in), [anuj.kumar@natrip.in](mailto:anuj.kumar@natrip.in)





Tender No. -NATRAX/PROC/M&S/22/17

**1. General Instructions:**

National Automotive Test Tracks (NATRAX) is an Automotive Testing & Certification Centre under NATRiP Implementation Society (NATIS)/National Automotive Board (NAB) which is an autonomous body constituted by Ministry of Heavy Industries, Government of India. NATRAX has been set up on approx. 3000 acres of land for comprehensive testing and evaluation of all types of automobiles, near Pithampur, Dist. Dhar, (Madhya Pradesh, India).

The National Automotive Test Tracks (NATRAX), invites Password Protected Quotations/Bids from the qualified and experience Bidder(s) who meets the specified eligibility criteria in this document in the prescribed Proforma for performing, executing and implementing the works on the terms and conditions contained in this Bid document. Brief Description of works and the timelines for NIQ/tender are summarised in the table below:

Description of Work	Period of Contract	EMD	Date of start of floating of tender	Last date for submission of Bid	Date & Time of Bid opening
Supply of Various Electrical Items at NATRAX, Pithampur, Dhar (MP)	1 month from the date of Issue of Work Order.	Nil	24 <sup>th</sup> Mar 2022	04 <sup>th</sup> April 2022 at 1500 Hrs	04 <sup>th</sup> April 2022 at 1530 Hrs

The Bidder(s) who meet the Minimum Eligibility Criteria (MEC) as mentioned in the Instructions to Bidder (ITB) may be eligible to become successfully in the Bidding process. **The bidder(s) in the form of JV/Consortium is not permitted.**

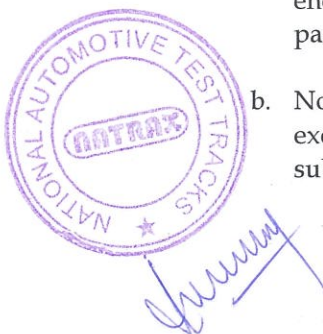
**2. Quotations/Bid Submission details:**

- a. Password protected Bids/Quotations are to be submitted by the Bidder(s) at the following email ID's not later than the aforesaid time & date or as next convenient date & time on pre-intimation. (for Password protection details please refer Annexure IV of this document).  
mail to: [a.prabhakar@natrip.in](mailto:a.prabhakar@natrip.in), [anuj.kumar@natrip.in](mailto:anuj.kumar@natrip.in),

OR

Sealed Bids/quotations may also be submitted in the hard copy in **sealed envelopes at NATRAX Hub office** in the aforesaid date and time. However, Bidders are encouraged to Bid/quote through electronic mode considering the ongoing Covid pandemic.

- b. No Bids will be accepted after the aforesaid date and time. However, on exceptional cases, NATRAX reserves the right to extend the time/last date of submission of Bid to a next convenient date/time before opening of the Bids.





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- c. Bids sent telegraphically or through other means of transmission (telefax, etc.) which are not Password Protected shall be treated as defective, invalid and shall stands rejected.
  
- d. NATRAX shall not be responsible for any delays for non-receipt /non-delivery/or any technical errors or due to wrong addressee. Bidders may confirm the receipt of their Bids submission from NATRAX

**3. Disclaimer:**

NATRAX reserves all rights to accept/ reject/modify/split any or all proposals without assigning any reasons. Bidders shall not have any cause of action or claim against NATRAX for any of its decisions.

For NATRAX

Head Procurement & Stores





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ANNEXURE I

INSTRUCTION TO BIDDERS (ITB)

1. Manner of submission of Bids:

Bidders are required to submit their Bids in a Password Protected PDF format, named as "Quotation/Bid for Tender No. NATRAX/PROC/M&S/22/--" on the subject of the email, containing two separate Password Protected PDF document, as given below. The Password Protected Bids shall be submitted at the mentioned email ID(s) before the closure of Bid submission date/time.

OR

Sealed Bids/quotations may also be submitted in the hard copy in sealed envelope at NATRAX office in the aforesaid date and time. However, Bidders are encouraged to Bid/quote through electronic mode considering the ongoing Covid pandemic.

- a) In case of online Bid submission, the password of the documents shall be submitted by the Bidders at the time of the Bid opening.

2. Bid Opening:

The Bids are to be opened by the committee in the office of NATRAX. The bidders are advised to be present at the time of bid opening.

3. Bid Evaluation

- i. The Bidders should submit an undertaking on their letterhead mentioning that .....the work as per the details available in this document and its Annexures shall be completed in all manners; contractor should follow all the instructions of NATRAX representative to complete the work with best quality and manner.....
- ii. The evaluation of the quotations/ bids shall be done by the members of committee, the committee may ask any clarification/documents/justification for more clarity on the submitted details and bidders are expected to submit the same within the given time.
- iii. During the bid evaluation the quoted amount shall be checked arithmetically. In case of any contingency the calculation of committee members will be final and bidders have to accept the corrections.
- iv. After due evaluation process, the **Lowest Bidder (L-1)** will be identified and work shall be awarded to Lowest Bidder only.
- v. The Bidder needs to fill the rates against each item in word as well as in figures as mentioned in BOQ (Financial Bid). In case of any discrepancy, the rate provided in word shall prevail and correct the amount against the item. **All the prices should be inclusive of all taxes and GST.**

4. The Bidders are expected to carefully examine all the contents of the Tender documents/NIQ including instructions, conditions, terms, specifications, drawings





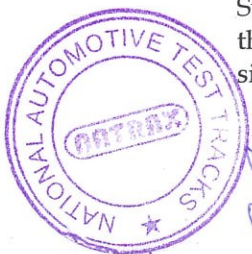
**Tender No. -NATRAX/PROC/M&S/22/17**

(if any), shall inspect the Site with prior notice to NATRAX and at Bidders own cost, acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto & take them fully into account before submitting their offer. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of the Tender will be rejected.

5. While all efforts have been made to avoid errors in drafting of the Tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the Tender documents shall be entertained.
6. The Bidder shall carry out all the work strictly in accordance with Specification, Standard Practices and instructions of NATRAX or NATRAX's representative and deviation on any account will not be permitted. If in the opinion of NATRAX, changes have to be made and it desires the Bidder to carry out the same. The decision of NATRAX in such cases shall be final and shall not be open to arbitration.
7. The successful Bidder is bound to carry out associated work necessary for the completion of the job even though such items are not included in the quantities to achieve end results and deemed to be priced in the other items. No claim on this account shall be entertained.
8. Addendum / Corrigendum (if required) to the Tender may be issued prior to the date of opening of the Bid to clarify or to intimate any changes/modifications etc. All such addendum / corrigendum shall be treated as an integral part of the Tender.
9. Any effort by a Bidder to influence NATRAX or any of its functionaries in the process of examination, clarification, evaluation and comparison of tenders and in decisions concerning award of contract, may result in rejection of the Bid.
10. In order to afford prospective bidders, reasonable time for preparing their Quotes after taking into account such amendments, NATRAX may, at its discretion, extend the deadline for submission of Bids.
11. Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations concerning the award of Contract shall not be disclosed to Bidders or other persons not officially concerned with such process.
12. NATRAX reserves the right to accept / reject or modify any Bids, and to annul the Tender process and reject all Bid(s)/quotation(s), at any time prior to award of Contract, or to divide the Contract between/amongst Bidders without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for NATRAX's action. Any Bidder not following ITB stands rejected.

**13. Award of Work:**

- a) Prior to the expiry of the period of Bid validity prescribed, NATIS will issue to the Successful Bidder, the Work Order. The Successful Bidder shall return one copy of the Work Order to NATRAX duly acknowledged and signed by the authorized signatory, within two [2] days of receipt of the same by him.





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b) NATRAX shall notify all the unsuccessful Bidders and discharge/ return their Earnest Money Deposit. No correspondence will be entertained by NATRAX from the unsuccessful Bidders.

**14. Validity of bids:**

The rate quoted should be valid for a **minimum period of 90 days** from the last date of Submission of Quotation. No claim for escalation of rate will be considered at any point of time.

15. Prospective bidders requiring any clarification of the Tender may write to [a.prabhakar@natrip.in](mailto:a.prabhakar@natrip.in); [anuj.kumar@natrip.in](mailto:anuj.kumar@natrip.in),

16. The Bids / related correspondences shall be made in English language.

**17. Special Terms & Conditions:**

a.	Scope of work	Supply of Various Electrical Items at NATRAX, Pithampur, Dhar (MP)
b.	Contract Period	One month from the date of Issue of Work Order.
c.	Engineer Incharge (EIC)	As per the manufacturer warranty.
d.	Rate Firmness	The charges/rate quoted by supplier must be firm throughout the Contract period and no escalation of any kind is permissible.
e.	Warranty Period	Six month from the date of completion of work
f.	Payment, Mode and Retention	<ul style="list-style-type: none"><li>i. 90% shall be paid on the completion of work &amp; issuance of completion certificate, on submission of invoice along with supporting document and certified by EIC.</li><li>ii. Balance 10% shall be paid after successful completion of warrantee period.</li><li>iii. Payment shall be made after statutory deduction as applicable.</li><li>iv. The payment shall be released within 15 working days from the date of certification by EIC.</li><li>v. <b>Advance payment:</b> maximum 10% of contract value may be paid after receiving request from contractor and submission of bank guarantee of 110% of the requisite amount. An interest 10% per annum shall be charged on the outstanding advance payment. The said advance payment shall be released in minimum two instalments. Contractor has to submit an utilization certificate for the said advance payment.</li><li>vi. <b>The GST/Taxes &amp; duties of Govt. will be reimbursed on actual basis upon the submission of original receipt/ documentary evidence.</b></li></ul> <p>All the payments shall be made through RTGS only.</p>





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g.	Liquidated Damages	0.1% of the Contract Price per day to a maximum of 10% of the Contract Price.
h.	Project Facility / Place of Installation/delivery	NATRAX Site NH-52, Old Agra- Mumbai Highway, Near to Pithampur Flyover, Post Khandwa (Near Pithampur), Dhar District, Madhya Pradesh-454774
i.	Tender Document Fee	Free of Cost
j.	Bid Security/EMD	Not applicable
k.	Performance Security	Not applicable
l.	Other Terms and conditions	i. The bidder should submit list of the equipments/machines with them. In case machines/equipments are planed to hire from others the rent agreement for hiring the same should be submitted. ii. No extra charge is payable for to and fro, boarding and lodging for the service personnel coming to NATRAX.
m.	Water supply & Electricity Charges	i. <b>Electricity:</b> the electricity shall be provided by NATRAX from the available source on chargeable basis. Theft of electricity shall be treated as breach of contract and in such case NATRAX reserve the right for penalty or termination of contract. ii. <b>Water supply:</b> the water for drinking purpose can be use from the available source at site, misuse/wastage apart from the above use, of water shall be treated as breach of contract and in such case NATRAX reserve the right for penalty or termination of contract.
n.	Termination of Contract	If the work/service is found to be not satisfactory or not found as per the specification indicated in this document, the Service Contract will be terminated with short notice. Downtime penalty will be considered as one of the factors for gauging service efficiency.

18. The bidder should give the following, duly signed and sealed, failing to which the bids will be summarily rejected:

**19. DECLARATION:**

(To be executed on Bidder's letter head)

I/We having aquainted with the content & requirement of this Tender No. NATRAX/-----  
-----, dated \_\_\_\_\_ and do hereby accept to furnish the same in compliance  
with all terms & conditions. I/we have not tampered/modified the tender in any manner  
and breach of any such, will result in rejection of Tender and / or prosecuted.





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I / We hereby declare that the firm/company has not been blacklisted or debarred in the past by any other Government organization from taking part in Government tenders.

In case the above information found false or in case of breach of any of terms and conditions at any stage of Tender or Contract, I/We are fully aware that the Tender/ Contract will be rejected / cancelled by NATRAX and Payments (for completed/partially completed), Retention, Bid Security (EMD), Performance Security, etc., shall be forfeited.

Signature of the Bidder: \_\_\_\_\_

Name and Designation: \_\_\_\_\_

Address: \_\_\_\_\_

Contact details: \_\_\_\_\_

Place:

Date:

Seal of the Bidder's Firm

ANNEXURE - II

Scope of work/supply:

The work should be done as per the pervading standards, as per attached Annexure-III (BOQ) and instructions of NATRAX representative.







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Form for the submission of Financial Bid

**Financial Proposal Submission Form**  
(To be Executed on Letterhead of the Bidder)

**FINANCIAL PROPOSAL SUBMISSION FORM**

[Location, Date]

To:  
The Head Procurement  
NH-52, Old Agra- Mumbai Highway,  
Near to Pithampur Flyover,  
Post Khandwa (Near Pithampur)  
Dhar District, Madhya Pradesh-454774

Dear Sir,

We, the undersigned, offer to provide the equipment & services in accordance with your Tender No. \_\_\_\_\_, dated \_\_\_\_\_ and our Technical Bid. Our attached Financial Bid includes the price in the format for financial bid provide as part of tender documents. The total price of our offer is \_\_\_\_\_ (in figures and words) and includes all the deliverables under this tender as per our Technical Bid.

We hereby declare that all the information and statements made in this Bid is true and complete in all respects and is as per the guidelines and terms & conditions laid down in the tender document. We further understand that any information which is found false or is not as per the guidelines and terms & conditions of the tender document may lead to our disqualification.

Our Financial Bid shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Bid.

We understand NATRAX has right to accept or reject our Bid as per its discretion.

Yours sincerely,

Authorized Signature [In full]: \_\_\_\_\_

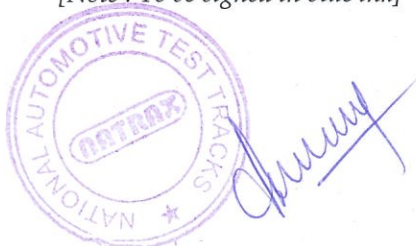
Authorized Signature [In initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

[Note : To be signed in blue ink]





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ANNEXURE-III- Bill of Quantities (BOQ)/Financial Bid

Sl. No.	Details of Particulars	Unit	Quantity	Rate (Rs.)	Total Amount
1	Insulation tape, any make	nos	100		
2	Timer 24 hr, any make	nos	23		
3	Axillary Contractor, Make- L&T, Simens, Snyder or Equivalent	nos	23		
4	Retro fit type LED Tube light set with driver 9*4, any make	nos	100		
5	Retro fit type LED plc lamp 11w, any make	nos	100		
6	MCB channel, any make	nos	10		
7	Aluminium Lugs tubler/pin Type 10 sq.mm, any make	nos	100		
8	Aluminium Lugs tubler/pin Type 35 sq.mm, any make	nos	50		
9	Aluminium Lugs Ring Type 10 sq.mm, any make	nos	100		
10	Aluminium Lugs Ring Type 35 sq.mm, any make	nos	50		
11	Aluminium Lugs Ring Type 70 sq.mm, any make	nos	25		
12	Aluminium Lugs Ring Type 95 sq.mm, any make	nos	25		
13	Aluminium Lugs Ring Type 150 sq.mm, any make	nos	25		
14	C-1type contractor with relay and Ad-on block 2 no/nc, Make- L&T, Simens, Snyder or Equivalent	nos	5		
15	Supply of Three Phase Energy Mete/ Multifunctional Meter Make Schneider or Equivalent with necessary arrangement.	nos	8		
16	Supply, Installation, Testing and Commissioning of suitable size of CT for Energy Meter with necessary arrangement. For various Size ie- 100/5, 200/5, 500/5, 1000/5, 2000/5 etc sense curent up to 1%. Any make	set	8		
				Total	

Note: above quoted amount should be inclusive of all taxes and duties, delivery charges up to site etc.



Signature of bidder



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ANNEXURE -IV

NATRAX Bank details to be used for submission of EMD/Tender Fee (if any) & procedure for passwords protection

Bank of Baroda  
बैंक ऑफ बड़ोदा  
Bank of Baroda

बैंक शाखा - 454775  
PITHAMPUR, DHAR - 464775  
RTGS / NEFT IFSC CODE : BARB0PITHAM

प्राणों की रई खातीय से घात काह के गिर फीर /  AND FOR FUTURE DEDUCTIONS FROM THE DATE OF ISSUE

सेविंग्स खाता SAVINGS ACCOUNT CBS  
D D M M Y Y Y Y

Pay \_\_\_\_\_ or Bearer  
Rupees रुपये \_\_\_\_\_ या धारक को

अदा करें ₹ \_\_\_\_\_

FOR NATIONAL AUTOMOTIVE TEST TRACKS NATRAX DIVISION

आफ. नं. 57730100011758  
A/c No.

98/2012/UF

भारत की सभी शाखाओं पर समानुपाय पर देय | PIT  
Payable at par at all branches in India

AUTHORISED SIGNATORY  
Please sign above

#000001# 452012026# 011758# 31

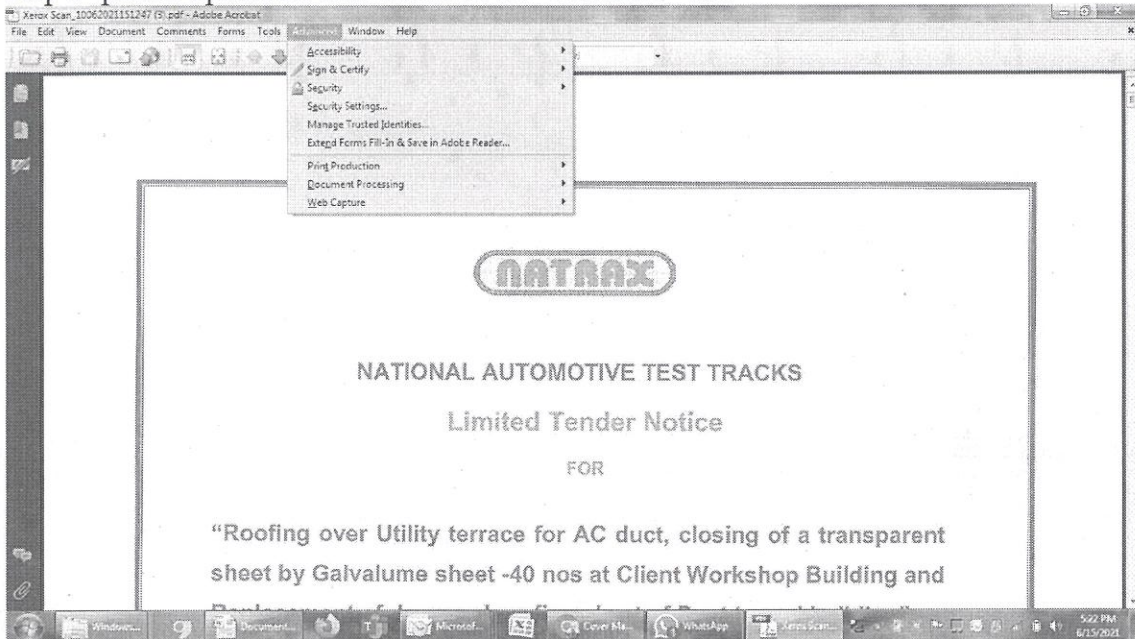
NATIONAL AUTOMOTIVE TEST TRACKS



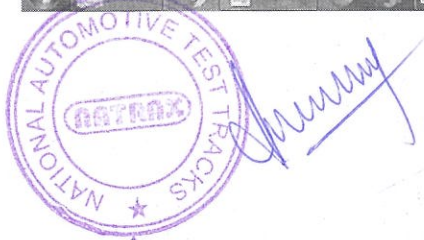
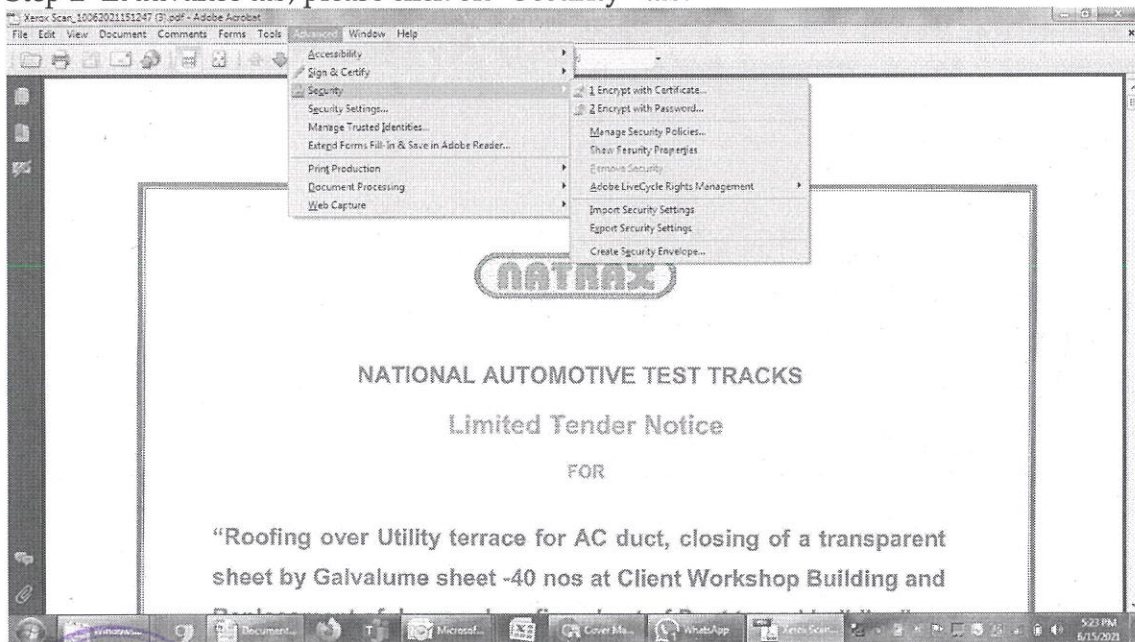
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## Steps for loading passwords in PDF Files-Method I

Step 1- please open PDF file and click on "Advance" tab.



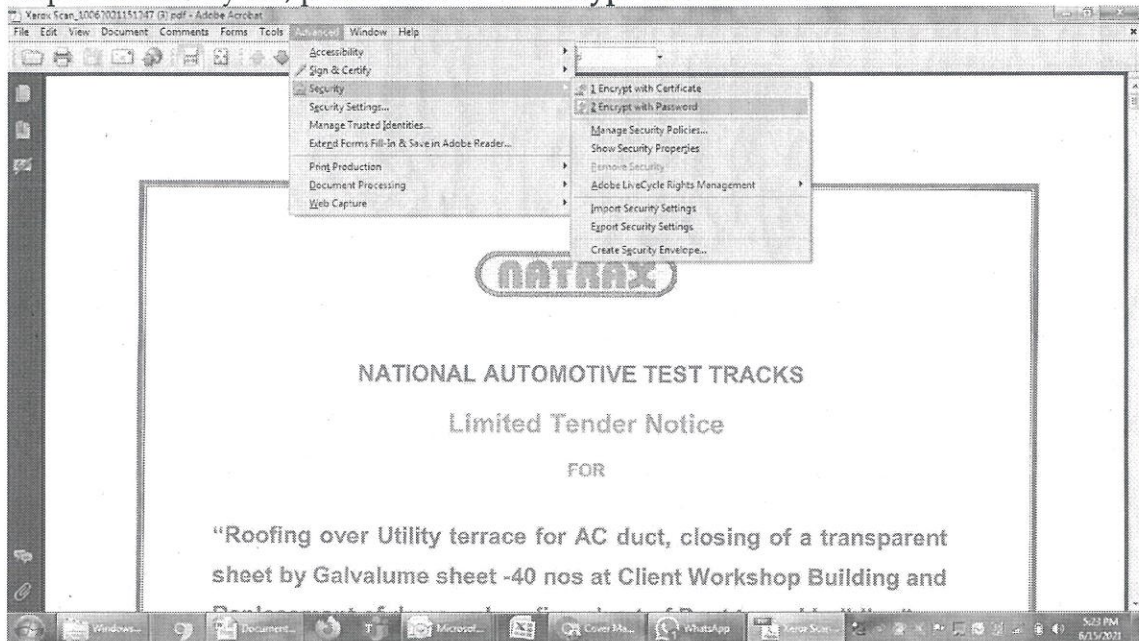
Step 2- in advance tab, please click on "Security" tab.



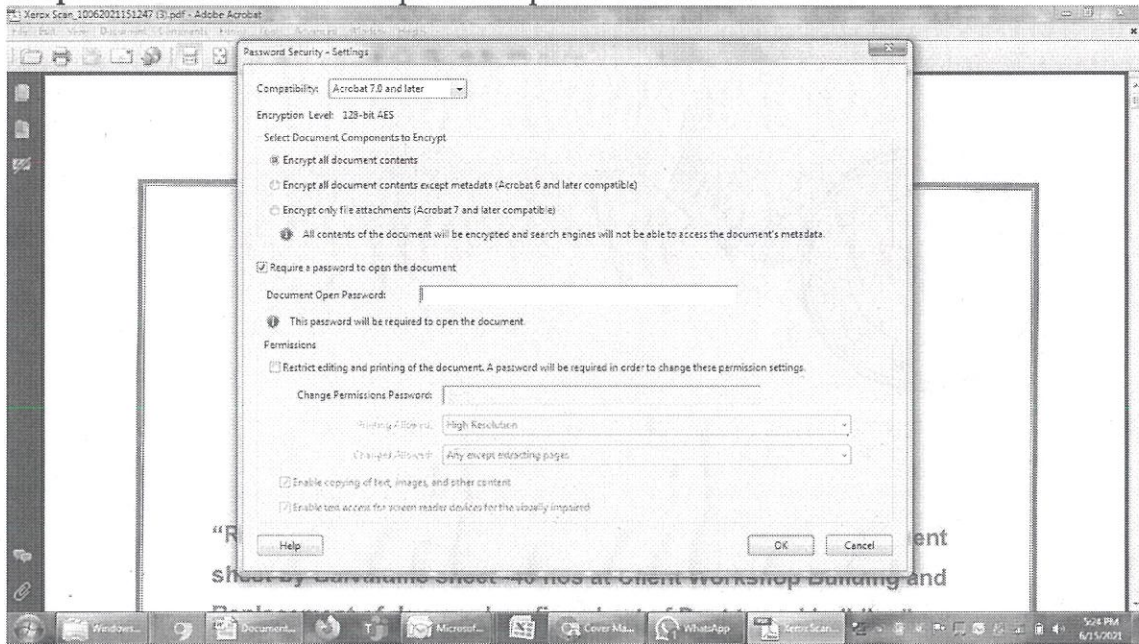


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Step 3- in security tab, please click on "2 Encrypt with Password".



Step 4- after that below window will open, please check in option "Required a password to open the document". Then please fill password and click "ok".





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Step 5- after that below window will be open, please fill same password again, and click "ok".

