



**NATIONAL AUTOMOTIVE TEST TRACKS**

**Notice Invitation Quotation (NIQ)**

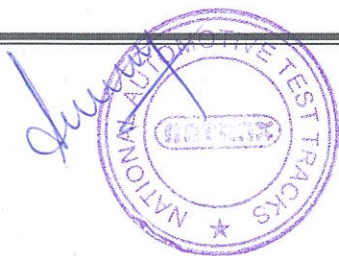
**For**

**Minor repairs on braking track  
at**

**NATRAX  
PITHAMPUR, DIST. DHAR (Madhya Pradesh)**

**Tender No. - NATRAX/PROC/C&I/22/16**

**National Automotive Test Tracks (NATRAX)**  
NH-52, Old Agra- Mumbai Highway, Near to Pithampur Flyover,  
Post Khandwa (Near Pithampur)  
Dhar District, Madhya Pradesh-454774  
Phone: +919893892310, Fax - 07292-256101  
Email: [a.prabhakar@natrip.in](mailto:a.prabhakar@natrip.in), [anuj.kumar@natrip.in](mailto:anuj.kumar@natrip.in)



## 1. General Instructions:

**National Automotive Test Tracks (NATRAX)** is an Automotive Testing & Certification Centre under NATRiP Implementation Society (NATIS)/National Automotive Board (NAB) which is an autonomous body constituted by Ministry of Heavy Industries, Government of India. NATRAX has been set up on approx. 3000 acres of land for comprehensive testing and evaluation of all types of automobiles, near Pithampur, Dist. Dhar, (Madhya Pradesh, India).

The National Automotive Test Tracks (NATRAX), invites **Password Protected Quotations/Bids** from the qualified and experience Bidder(s) who meets the specified eligibility criteria in this document in the prescribed Proforma for performing, executing and implementing the works on the terms and conditions contained in this Bid document. Brief Description of works and the timelines for NIQ/tender are summarised in the table below:

Description of Work	Period of Contract	EMD	Date of start of floating of tender	Last date for submission of Bid	Date & Time of Bid opening	Estimated Cost
Repair of joint along Special Surface, Replacement of Expansion Joint, Repairing of Bituminous Surface and Line Marking at Braking Track (T-3) at NATRAX, Pithampur, Dhar (MP)	45 Days from the date of Issue of Work Order.	Nil	17.03.2022	25.03.2022 at 1500 Hrs	25.03.2022 at 1530 Hrs	Rs 10 Lakh

*The Bidder(s) who meet the Minimum Eligibility Criteria (MEC) as mentioned in the Instruction to Bidder (ITB) may be eligible to become successful in the Bidding process. **The bidder(s) in the form of JV/Consortium is not permitted.***

## 2. Quotation/Bid Submission details:

- Password protected Bids/Quotations** are to be submitted by the Bidder(s) at the following email ID's not later than the aforesaid time & date or as next convenient date & time on pre-intimation. (for password protection details please refer Annexure IV of this document).  
mail to: [a.prabhakar@natrip.in](mailto:a.prabhakar@natrip.in), [anuj.kumar@natrip.in](mailto:anuj.kumar@natrip.in),

OR





Sealed Bids/quotations may also be submitted in the hard copy in sealed envelopes at NATRAX Hub office in the aforesaid date and time. However, Bidders are encouraged to Bid/quote through electronic mode considering the ongoing Covid pandemic.

- b. No Bids will be accepted after the aforesaid date and time. However, on exceptional cases, NATRAX reserves the right to extend the time/last date of submission of Bid to a next convenient date/time before opening of the Bids.
- c. Bids sent telegraphically or through other means of transmission (telefax, etc.) which are not **Password Protected** shall be treated as defective, invalid and shall stand rejected.
- d. NATRAX shall not be responsible for any delays for non-receipt /non-delivery/or any technical errors or due to wrong addressee. Bidders may confirm the receipt of their Bids submission from NATRAX

### 3. Disclaimer:

NATRAX reserves all rights to accept/ reject/modify/split any or all proposals without assigning any reasons. Bidders shall not have any cause of action or claim against NATRAX for any of its decisions.

For NATRAX

Head Procurement & Stores

This tender further contain below Annexures;

- **Annexure-I-Instructions to Bidders(ITB)**
- **Annexure-II- Special conditions of Bid/contract.**
- **Annexure-III- Technical Conditions of Bid/contract.**
- **Annexure-IV (A) - Financial Proposal.**
- **Annexure IV (B) - Financial bid/quote.**
- **Annexure V - Method of submission of EMD**
- **Annexure VI - Method for Online Bid/quotation submission**
- **Annexure VII- Declaration**



**Annexure I: Instruction to Bidders (ITB)****1. Manner of submission of Bids:**

Bidders are required to submit their Bids in a **Password Protected PDF format**, named as "**Quotation/Bid for Tender No. NATRAX/PROC/C&I/22/16**" on the subject of the email, containing two separate **Password Protected PDF document**, as given below. The **Password Protected Bids** shall be submitted at the mentioned email ID(s) before the closure of Bid submission date/time.

OR

Sealed Bids/quotations may also be submitted in the hard copy in sealed envelope at NATRAX office in the aforesaid date and time. However, Bidders are encouraged to Bid/quote through electronic mode considering the ongoing Covid pandemic.

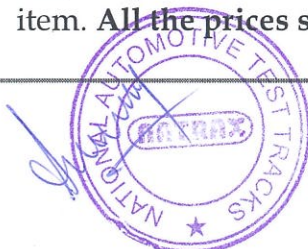
- a) Incase of online Bid submission, the password of the documents shall be submitted by the Bidders at the time of the Bid opening.

**2. Bid Opening:**

The Bids are to be opened by the committee in the office of NATRAX. The bidders are advised to be present at the time of bid opening.

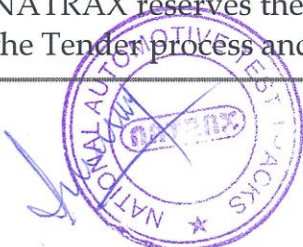
**3. Bid Evaluation**

- i. The Bidders should submit an undertaking on their letterhead mentioning that .....*the work as per the details available in this document and its Annexures shall be completed in all manners; contractor should follow all the instructions of NATRAX representative to complete the work with best quality and manner.....*
- ii. The evaluation of the quotations/ bids shall be done by the members of committee, the committee may ask any clarification /documents /justification for more clarity on the submitted details and bidders are expected to submit the same within the given time.
- iii. During the bid evaluation the quoted amount shall be checked arithmetically. In case of any contingency the calculation of committee members will be final and bidders have to accept the corrections.
- iv. After due evaluation process, the **Lowest Bidder (L-1)** will be identified and work shall be awarded to L-1 Bidder only.
- v. The Bidder needs to fill the rates against each item in word as well as in figures as mentioned in BOQ (Financial Bid). In case of any discrepancy, the rate provided in word shall prevail and correct the amount against the item. **All the prices should be inclusive of all taxes and GST.**





4. The Bidders are expected to carefully examine all the contents of the Tender documents/NIQ including instructions, conditions, terms, specifications, drawings (if any), shall inspect the Site with prior notice to NATRAX and at Bidders own cost, acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto & take them fully into account before submitting their offer. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of the Tender will be rejected.
5. While all efforts have been made to avoid errors in drafting of the Tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the Tender documents shall be entertained.
6. The Bidder shall carry out all the work strictly in accordance with Specification, Standard Practices and instructions of NATRAX or NATRAX's representative and deviation on any account will not be permitted. If in the opinion of NATRAX, changes have to be made and it desires the Bidder to carry out the same. The decision of NATRAX in such cases shall be final and shall not be open to arbitration.
7. The successful Bidder is bound to carry out associated work necessary for the completion of the job even though such items are not included in the quantities to achieve end results and deemed to be priced in the other items. No claim on this account shall be entertained.
8. Addendum / Corrigendum (if required) to the Tender may be issued prior to the date of opening of the Bid to clarify or to intimate any changes/modifications etc. All such addendum / corrigendum shall be treated as an integral part of the Tender.
9. Any effort by a Bidder to influence NATRAX or any of its functionaries in the process of examination, clarification, evaluation and comparison of tenders and in decisions concerning award of contract, may result in rejection of the Bid.
10. In order to afford prospective bidders, reasonable time for preparing their Quotes after taking into account such amendments, NATRAX may, at its discretion, extend the deadline for submission of Bids.
11. Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations concerning the award of Contract shall not be disclosed to Bidders or other persons not officially concerned with such process.
12. NATRAX reserves the right to accept / reject or modify any Bids, and to annul the Tender process and reject all Bid(s)/ quotation(s), at any time prior to award



of Contract, or to divide the Contract between/amongst Bidders without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for NATRAX's action. Any Bidder not following ITB stands rejected.

**13. Award of Work:**

- a) Prior to the expiry of the period of Bid validity prescribed, NATIS will issue to the Successful Bidder, the Work Order. The Successful Bidder shall return one copy of the Work Order to NATRAX duly acknowledged and signed by the authorized signatory, within two [2] days of receipt of the same by him.
- b) NATRAX shall notify all the unsuccessful Bidders and discharge/ return their Earnest Money Deposit. No correspondence will be entertained by NATRAX from the unsuccessful Bidders.

**14. Validity of bids:**

The rate quoted should be valid for a **minimum period of 90 days** from the last date of Submission of Quotation. No claim for escalation of rate will be considered at any point of time.

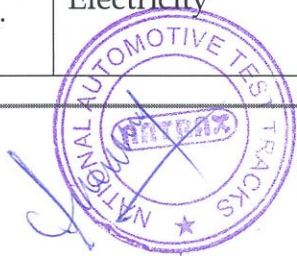
- 15. Prospective bidders requiring any clarification of the Tender may write to [a.prabhakar@natrip.in](mailto:a.prabhakar@natrip.in); [anuj.kumar@natrip.in](mailto:anuj.kumar@natrip.in),
- 16. The Bids / related correspondences shall be made in English language.





**Annexure-II: Special Conditions of Bid/contract:**

i.	Scope of work	Repair of joint along Special Surface, Replacement of Expansion Joint, Repairing of Bituminous Surface and Line Marking at Braking Track (T-3) at NATRAX, Pithampur, Dhar (MP)
ii.	Contract Period	45 days from the date of Issue of Work Order.
iii.	Engineer In charge (EIC)	Shall be notified to successful bidder.
iv.	Retention Amount	Ten (10%) of each running bill
v.	Release of Retention	After Completion of Defect Rectification Period
vi.	Defect Rectification Period (DRP)	<b>Six (06) months</b> from the date of issuance of completion certificate by EIC and defect rectification certificate shall not be issued for this work. Defects shall be attended by contractor/agency as notified by EIC, failing which Retention money shall not be released.
vii.	Payment, Mode and Retention	<ul style="list-style-type: none"> <li>• Payment shall be made on submission of running bill to EIC and 10% of payments shall be retained as retention money in each Running bill.</li> <li>• Payment will be made on actual measurement basis</li> <li>• Payment shall be processed only after due certification by EIC.</li> <li>• Payments shall be made within 10 days working days from the submission of invoice to EIC.</li> <li>• <b>The GST/Taxes &amp; duties of Govt. will be reimbursed on actual basis upon the submission of original receipt / documentary evidence.</b></li> <li>• <b>All the payments shall be made through RTGS only.</b></li> </ul>
viii.	Payment against supply of material	NA
ix.	Liquidated Damages	0.1% of the Contract Price per day to a maximum of 10% of the Contract Price.
x.	Quantity variation	+/- up to 10% of Contract price on same rates.
xi.	Electricity	Electricity shall be provided by NATRAX from available source on chargeable sources. Theft of electricity shall be treated as breach of contract and in





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		such case NATRAX reserves the right to levy penalty or terminate the contract
xii.	Price escalation	Not applicable
xiii.	Insurance	Responsibility of contractor/agency including Labour Insurance
xiv.	Project Facility / Place of Installation/delivery	NATRAX Site NH-52, Old Agra- Mumbai Highway, Near to Pithampur Flyover, Post Khandwa (Near Pithampur), Dhar District, Madhya Pradesh-454774
xv.	Performance Security	Not applicable
xvi.	Termination of Contract	If the work/service is found to be not satisfactory or not found as per the specification indicated in this document, the Service Contract will be terminated with short notice.
xvii.	Safety	Complete safety responsibility shall lie with vendor/contractor/ agency. It the responsibility of contractor to arrangement all safety kits to labourers/supervisors etc., with proper safety belt, helmet, etc.,
xviii.	Tools, Tackles, Scaffolding, painting tools & other arrangements	Arranged by Vendor
xix.	Specification Aluminum partition works	As per MoRTH/ MPSOR 2020
		As per Technical specification attached





**Annexure III: Technical conditions of Bid/contract;****Specification for the Works****Scope of work & Technical Specification,**

- a) The General Technical Specifications for the works shall be Specifications for Road and Bridge Works (Latest Revision) of Ministry of Road Transport & Highways, published by the Indian Roads Congress (herein after called MORTH Specifications). This part deemed to be bound into this document
- b) In the absence of any definite provisions on any particular issue in the aforesaid Specifications, reference may be made to the latest BIS codes and specifications of IRC, BIS, BS, ASTM or AASHTO in that order. Where even these are silent, the construction and completion of the works shall conform to sound engineering practice as approved by the Engineer in charge (EIC) and in case of any dispute arising out of the interpretation of the above, the decision of the NATIS Representative/Engineer-incharge shall be final and binding on the Contractor

**Drawing, Design & Photos, shall be provided to successful bidders during execution phase**





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**Annexure-IV(A)- Financial proposal**

**Financial Proposal Submission Form**  
(To be executed on Letterhead of the Bidder)

**FINANCIAL PROPOSAL SUBMISSION FORM**

[Location, Date]

To:

The Head Procurement  
NH-52, Old Agra- Mumbai Highway,  
Near to Pithampur Flyover,  
Post Khandwa (Near Pithampur)  
Dhar District, Madhya Pradesh-454774

Dear Sir,

We, the undersigned, offer to provide the equipment & services in accordance with your Tender No. \_\_\_\_\_, dated \_\_\_\_\_ and our Technical Bid. Our attached Financial Bid includes the price in the format for financial bid provide as part of tender documents. The total price of our offer is \_\_\_\_\_ (in figures and words) and includes all the deliverables under this tender as per our Technical Bid.

We hereby declare that all the information and statements made in this Bid is true and complete in all respects and is as per the guidelines and terms & conditions laid down in the tender document. We further understand that any information which is found false or is not as per the guidelines and terms & conditions of the tender document may lead to our disqualification.

Our Financial Bid shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Bid.

We understand NATRAX has right to accept or reject our Bid as per its discretion.

Yours sincerely,

Authorized Signature [In full]: \_\_\_\_\_

Authorized Signature [In initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

[Note : To be signed in blue ink]





# Annexure-IV (B)- Financial bid/quote

## Bill of Quantities (BOQ)/ Financial Bid

S. No	Description of Item	Unit	Quantity	Rate in Words	Amount in Rs
1	Removal of existing sealant and backer rod of contraction, longitudinal or expansion joints in concrete/Bituminous pavements without affecting the adjacent surface as per direction of Engineer-In-Charge	Mtr.	1500		
2	Filling the gap in between adjacent Bituminous and Concrete surface including providing and fixing of backer rod by providing weather/structural non sag elastomeric PU sealant over backer rod of approved quality as per architectural drawings and direction of Engineer-in-charge complete, complying to ASTM C920, DIN 18540F & ISO 11600-Upto 20 mm depth and 20 mm width	Mtr.	1500		
3	Removal of all failed material, trimming of completed excavation to provide firm vertical faces, cleaning of surface, painting of tack coat on the sides and base of excavation as per clause 503, back filling the pot holes with hot bituminous material as per clause 510, compacting, trimming and finishing the surface to form a smooth continuous surface, all as per clause 3004.2	Sqm	1200		





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4	Painting road surface marking with adequate nos of coats to give uniform finish with ready mixed road marking paint conforming to IS: 164, on bituminous surface in white/yellow shade, including cleaning the surface of all dirt, scales, oil, grease and foreign material etc. complete. Old work (One or more coats)	Sqm	275		
5	Providing & fixing 30mm thick compressible fibre board in expansion joint complete as per drawing & Technical Specification.	Mtr.	300		
	Providing and filling in position rubberized bitumen hot sealing compound for sealing of expansion joints in roads / pavements all complete as per direction of the Engineer-in-Charge. Using grade 'A' sealing compound conforming to IS: 1834.	per cm depth per cm width per metre length	1875		
	<b>Total</b>				
	<b>TOTAL AMOUNT IN WORDS</b>				
	<i>Taxes &amp; Duties : The above rates are including of all taxes &amp; duties</i>				


Signature of bidder



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### Annexure V; Method of Submission of EMD

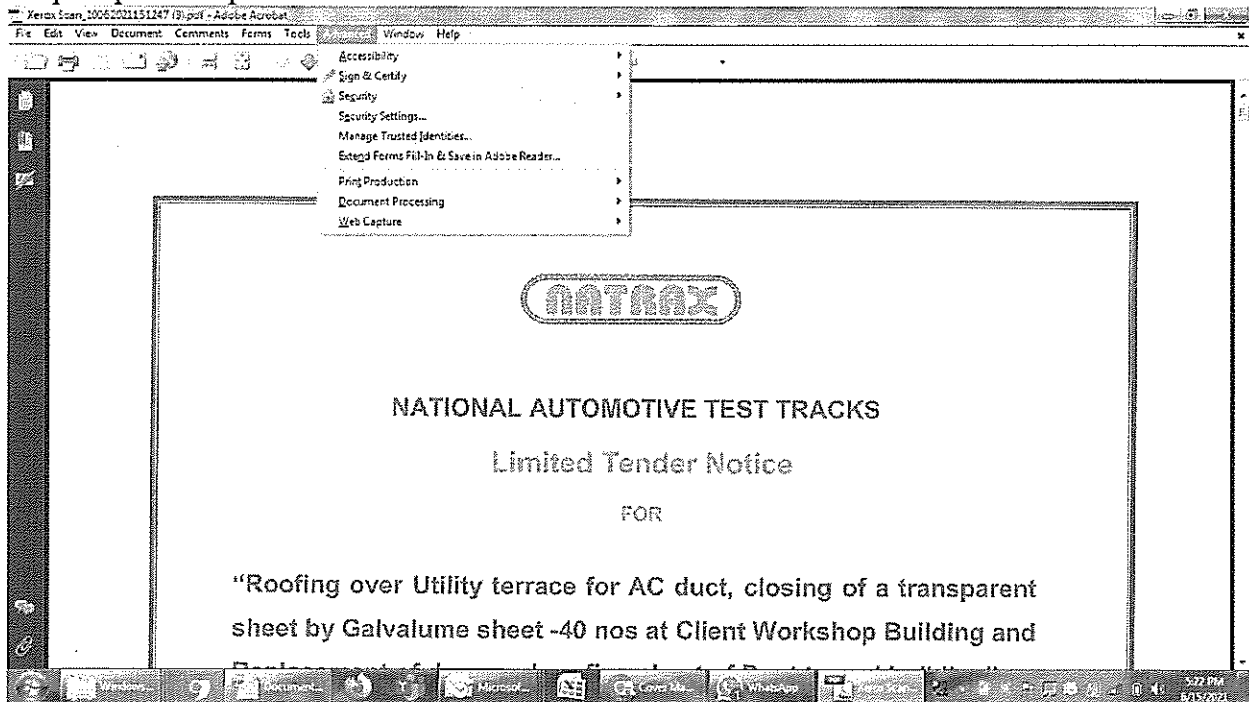
**NATRAX Bank details to be used for submission of EMD/Tender Fee (if any) & procedure for passwords protection**

6773 13	UNION BANK OF INDIA LTD. (CIR-2015)	 <b>बैंक ऑफ बड़ोदा</b> <b>Bank of Baroda</b>	पीठम्पूर धार - 3949809 PITHAMPUR, DHAR - 454775 RTGS / NEFT IFSC CODE : BARB0PITHAM	जारी की गई तारीख से तीन माह के लिए वैध / VALID FOR THREE MONTHS FROM THE DATE OF ISSUE DD MM YYYY	CBS सेविंग्स खाता SAVINGS ACCOUNT
			Pay Rupees रुपये	or Bearer या धारक को	
अदा करें ₹		FOR NATIONAL AUTOMOTIVE TEST TRACKS NATRAX DIVISION		AUTHORISED SIGNATORY Please sign below	
आ. सं. A/c No.		57730100011758		39/2012/UF	
भारत की सभी शाखाओं पर समुल्लेख पर देय Payable at par at all branches in India		PIT		॥०००००१॥ ५२०१२०२६॥ ०११७५८॥ ३१	

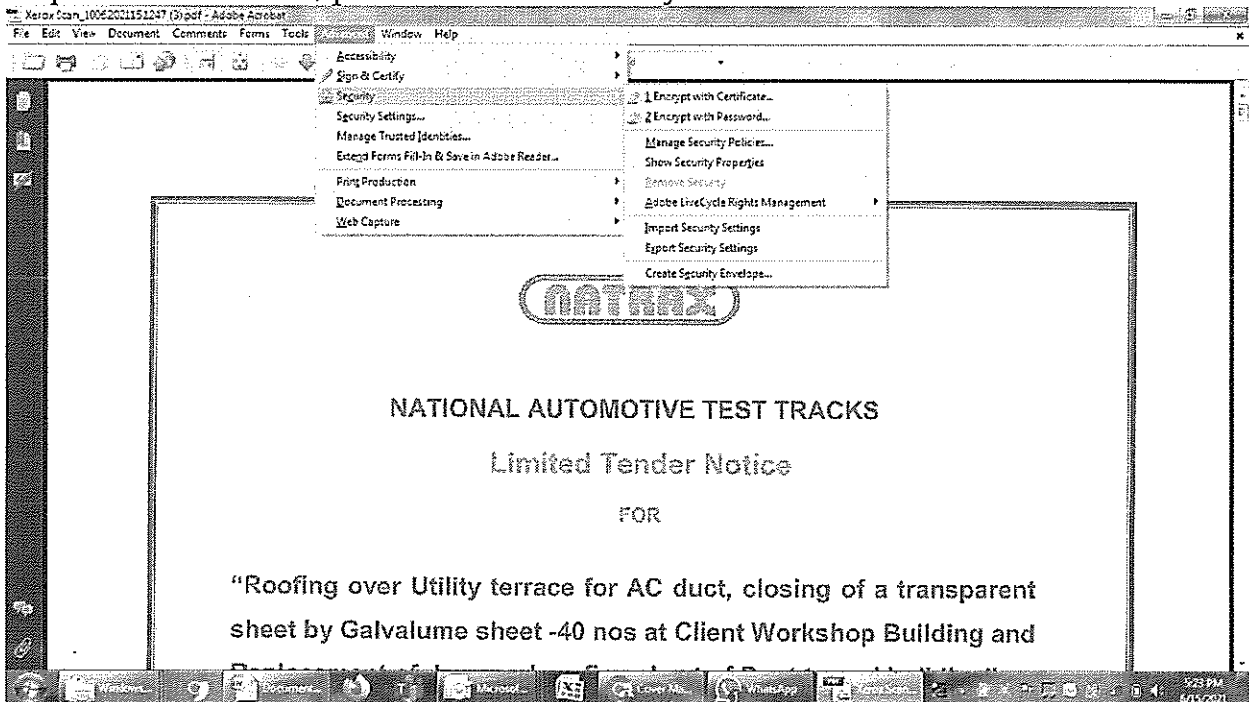


**Annexure -VI : Method for Online bid/quotation submission****Steps for loading passwords in PDF Files-Method I**

Step 1- please open PDF file and click on "Advance" tab.

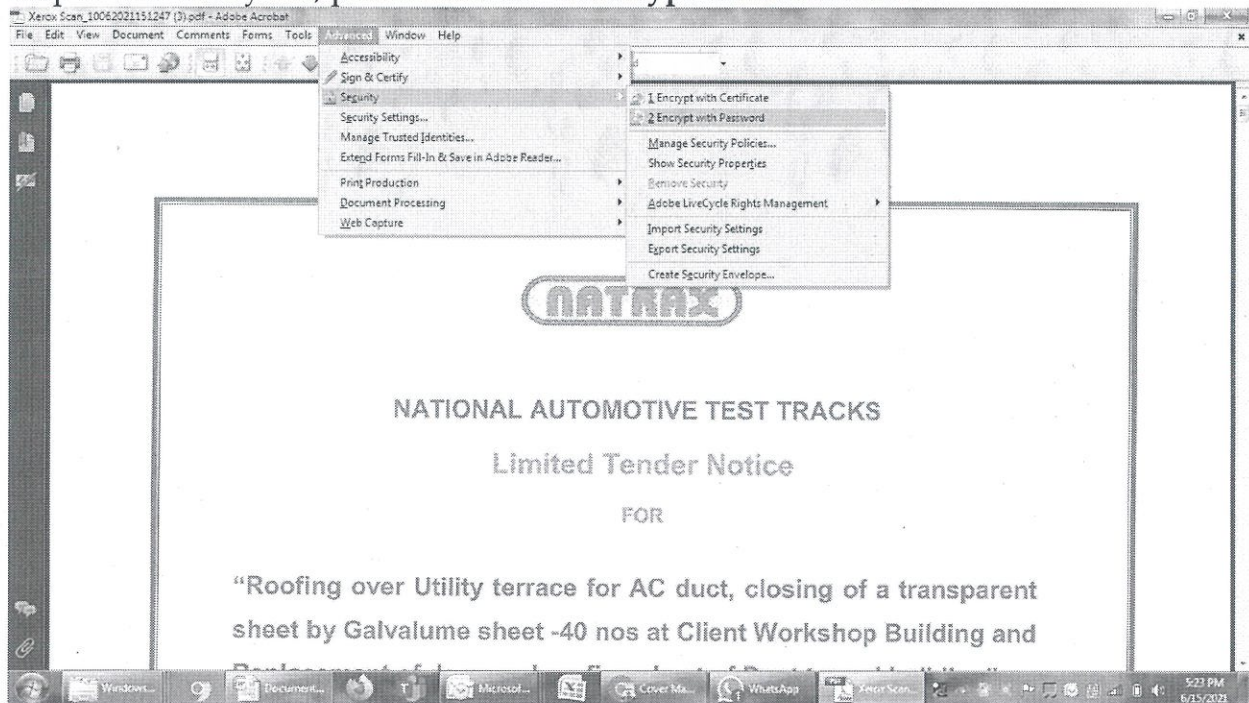


Step 2- in advance tab, please click on "Security" tab.

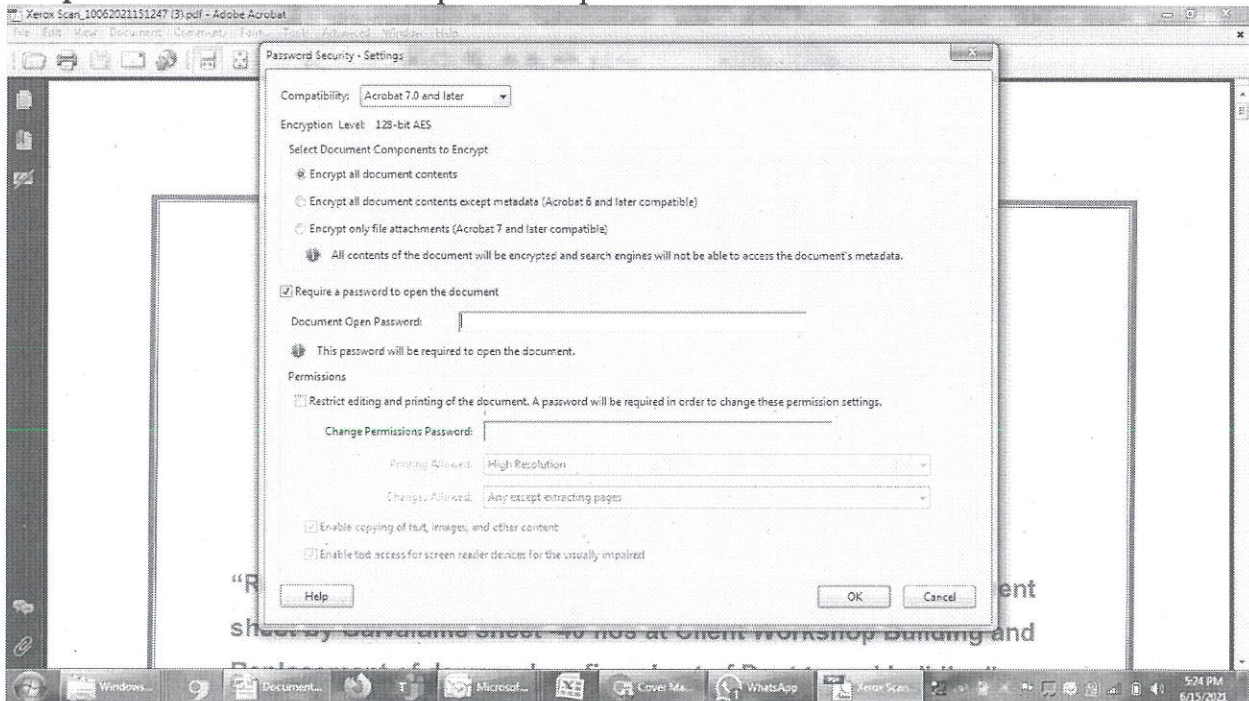




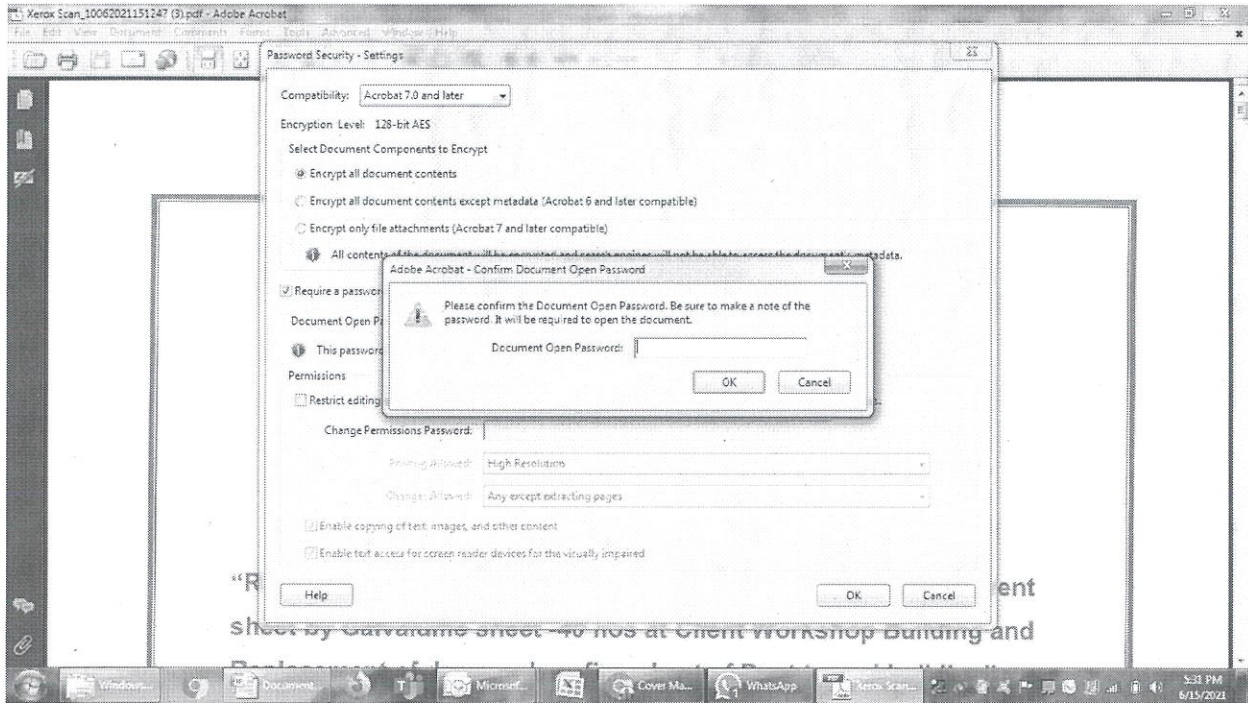
Step 3- in security tab, please click on "2 Encrypt with Password".



Step 4- after that below window will open, please check in option "Required a password to open the document". Then please fill password and click "ok".



Step 5- after that below window will be open, please fill same password again, and click "ok".







**Annexure VII: Declaration**

The bidder should exclusively give the following declaration, duly signed and sealed, failing to which the bids will be summarily rejected:

**DECLARATION:**

(To be executed on Bidder's letter head)

I/We have acquainted with the content & requirement of this Tender No. NATRAX/PROC/C&I/22/16, dated \_\_\_\_\_ and do hereby accept to furnish the same in compliance with all terms & conditions. I/we have not tampered/modified the tender in any manner and breach of any such, will result in rejection of Tender and / or prosecuted.

I / We hereby declare that the firm/company has not been blacklisted or debarred in the past by any other Government organization from taking part in Government tenders.

In case the above information found false or in case of breach of any of terms and conditions at any stage of Tender or Contract, I/We are fully aware that the Tender/ Contract will be rejected / cancelled by NATRAX and Payments (for completed/partially completed), Retention, Bid Security (EMD), Performance Security, etc., shall be forfeited.

Signature of the Bidder: \_\_\_\_\_

Name and Designation: \_\_\_\_\_

Address: \_\_\_\_\_

Contact details: \_\_\_\_\_

Place:

Date:

Seal of the Bidder's Firm

