

Notice Invitation Quotation [NIQ]

For

Providing Color Printer (MFP) on rental basis at NATRAX.

National Automotive Test Tracks (NATRAX) is an Automotive Testing & Certification Centre under NATRiP Implementation Society (NATIS)/National Automotive Board (NAB) which is an autonomous body constituted by Ministry of Heavy Industries, Government of India. NATRAX has been set up on approx. 3000 acres of land for comprehensive Testing and Evaluation of all types of automobiles, near Pithampur, Dist. Dhar, (Madhya Pradesh, India).

The National Automotive Test Tracks (NATRAX), invites **Password Protected OR Sealed Quotations/Bids** from the experience Bidder(s) who having the experience in the similar services, in the prescribed proforma for performing, executing and implementing the works on the terms and conditions contained in this document. Brief description of works and the timelines for NIQ/tender are summarized in the table below:

Description of Work	Period of Contract	EMD	Date of start of floating of tender	Last date for submission of Bid	Date & Time of Bid opening
Hiring of Color Printer (MFP) on rental basis at NATRAX Pithampur	1 year from the date of Issue of Work Order.	Not applicable	07 th Oct 2021	15.00 Hrs 14 th Oct 2021	15.30 Hrs 14 th Oct 2021

1. Bid Submission details:

- Password protected Bids/Quotations** (for details please refer from page 16 of this documents which is placed in the last) are to be submitted by the Bidder at the following email ID's not later than the aforesaid time & date or as next convenient date & time on pre-intimation.

a.prabhakar@natrip.in and anuj.kumar@natrip.in



OR

Sealed Bids/quotations may also be submitted in the hard at NATRAX office in the aforesaid date and time. However, Bidders are encouraged to Bid/quote through electronic mode in order to avoid Covid pandemic.

- b. No Bids will be accepted after the aforesaid date and time. However, on exceptional cases, NATRAX reserves the right to extend the time/last date of submission of Bid to a next convenient date/time before opening of the Bids.
- c. Bids sent telegraphically or through other means of transmission (telex, etc.) which are not **Password Protected** shall be treated as defective, invalid and shall stand rejected.
- d. NATRAX shall not be responsible for any delays for non-receipt /non-delivery/or any technical errors or due to wrong addressee. Bidders may confirm the receipt of their Bids submission from NATRAX.

2. Disclaimer:

NATRAX reserves all rights to accept/ reject/modify/split any or all proposals without assigning any reasons. Bidders shall not have any cause of action or claim against NATRAX for any of its decisions.

For NATRAX



Head Proc. & Stores

3. Scope of the services:

The contractor/supplier is required to supply and installation with maintenance and servicing the machine as per the details mentioned below:

Sr. No.	Description	Minimum Requirement
1	Details of the Machine	Multi-function printer (color)
1.1	Suggested makes	Canon, Xerox, HP, Ricoh
1.2	Network computability	Wi-Fi & network
1.3	Duplex facility	Yes
1.4	ARDF	Yes
1.5	No. of paper trays	2
1.6	Printing speed	20 ppm
2	Service and maintenance	Complete services and maintenance including consumable without limitation.

4. Service support:

The contractor/supplier is required to attend the breakdown within 24 hours from the time of registration of complaint or report and the machine should be working within 48 hours from the registration of complaint or report. For any delay in this regard an amount of Rs. 500/- per day, will be deducted as penalty from the next monthly invoice.

5. **Delivery time:** The order machine/printer should be delivered to this office within 7 days from the date of work order.

6. Delivery Address:

National Automotive Test Tracks (NATRAX)
NH-52, Old Agra- Mumbai Highway,
Near to Pithampur Flyover,
Post Khandwa (Near Pithampur),
Dhar District, Madhya Pradesh-454774



7. Bill of Quantity (BOQ)

Sr. No.	Description	Monthly Quoted Amount including taxes and duties, transportation etc.
1	Multi-function printer (color)	
1.1	Fixed monthly rent including servicing and maintenance	
1.2	Monthly free pages Color (A4 & A3)	
1.3	Monthly free pages Mono (A4 & A3)	
1.4	Charges for A4 paper (color) beyond free pages	
1.5	Charges for A3 paper (color) beyond free pages	
1.6	Charges for A4 paper (mono) beyond free pages	
1.7	Charges for A3 paper (mono) beyond free pages	
	Total Quoted Amount	

