



**NATIONAL AUTOMOTIVE TEST TRACKS**

**NOTICE INVITING QUOTATION**

**FOR**

**ANNUAL RATE CONTRACT**

**FOR**

**SERVICING AND BREAKDOWN MAINTENANCE OF SPLIT, CASCADE, TOWER  
AND DUCTABLE A.C.**

**AT**

**NATRAX  
PITHAMPUR, DIST. DHAR (Madhya Pradesh)**

**Tender No. - NATRAX/UTL/RC/HVAC/21/124**

**National Automotive Test Tracks (NATRAX)  
NH-52, Old Agra- Mumbai Highway, Near to Pithampur Flyover, Post Khandwa (Near  
Pithampur)**

**Dhar District, Madhya Pradesh-454774  
Phone: +919893892310, Fax - 07292-256101  
Email: tulika.banerjee@natrip.in;**



**1. General Instructions:**

NATRiP Implementation Society (NATIS), an autonomous body constituted by Ministry of Heavy Industries & Public Enterprises, Government of India for execution of National Automotive Testing and R&D Infrastructure Project (NATRiP), the largest and one of the most significant initiatives in Automotive sector so far which represents a unique joining of hands between the Government of India, a number of State Governments and Indian Automotive Industry to create a state-of-the-art Testing, Validation and R&D infrastructure in the Country.

The Project aims at creating core global competencies in Automotive sector in India and facilitate seamless integration of Indian Automotive industry with the world as also to position the Country prominently on the global automotive map.

The National Automotive Test Tracks (NATRAX) is an Automotive Testing & Certification Centre under NATRIP. NATRAX is being set up on approx. 3000 acres for comprehensive testing and evaluation of all types of automobiles, near Pithampur, Dist. DHAR, (Madhya Pradesh, India). NATRAX invites sealed tenders from the Bidders in the prescribed proforma for performing, executing and implementing the Works on the terms and conditions contained in this Tender Document and in the Contract. Brief description of Works and the timelines for tenders are summarised in the table below:

The details of the Tender are mentioned below: -

Description of Work	Period of Contract	Date of start of floating of tender	Last date for submission of Bid	Date & Time of Bid opening	Estimated Cost
Annual Rate Contract for Servicing and Breakdown Maintenance of Split Cascade Tower and Ductable AC at NATRAX Pithampur	1 year from the date of Issue of Work Order, extendable by 1 year.	17 <sup>th</sup> June 2021	3.00 pm on 08th July 2021	3.30 pm on 08th July 2021	Rs 2.00 Lakh

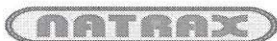
Those who meet the minimum eligibility criteria as mentioned in the Instruction to bidder (ITB) (and also in NIT) may be eligible to become successful in the bidding process. The bidder in the form of JV/Consortium is not permitted.

**2. Bid Submission details:**

Password protected bids are to be submitted at the following email id not later than the aforesaid time & date or as next convenient date & time on pre-intimation.

1. [tulika.banerjee@natrip.in](mailto:tulika.banerjee@natrip.in)
- and
2. [anuj.kumar@natrip.in](mailto:anuj.kumar@natrip.in)





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No Bids will be accepted after the aforesaid date and time. However, on exceptional cases, NATRAX reserves the right to extend the time/last date of submission of Bid to a next convenient date/time before opening of the Bids.

Bids sent telegraphically or through other means of transmission (telefax, email etc.) which are not Password Protected shall be treated as defective, invalid and shall stand rejected.

NATRAX shall not be responsible for any delays for non-receipt /non-delivery of bids or due to wrong addressee.

**3. Disclaimer:**

NATRAX reserves all rights to accept/ reject/modify/split any or all proposals without assigning any reasons. Bidders shall not have any cause of action or claim against NATRAX for any of its decisions.

For NATRAX

*for*

Sr. Engineer  
(Procurement & Tech. Coord)



**ANNEXURE I  
INSTRUCTION TO BIDDERS**

1. Bidders are required to submit their Bids in two parts in a Password Protected PDF format, named as "Bid for Tender No. NATRAX/UTL/RC/HVAC/21/124" on the subject of the email, containing two separate Password Protected PDF document, as given below. The Password Protected bids shall be submitted at the mentioned email ids before the closure of bid submission date/time.

- a) The first Password Protected document marked as "Technical Bid for Tender No. NATRAX/UTL/RC/HVAC/21/124" shall consist of all the technical details eligibility, commercial terms and conditions and documents sought in the NIQ/Tender along with the signed copy the NIQ/Tender document. Further, the Technical Bid must include a copy of the unfilled Financial Bid of the Bidder without any information on the prices
- b) The second Password Protected document marked as "Financial Bid for Tender No. NATRAX/UTL/RC/HVAC/21/124" should consist of the Financial Bid duly filled and signed by an authorised person from the Bidder's.

The password of the documents shall be submitted by the bidders at the time of the Technical Bid opening and the Financial Bid Opening respectively.

The technical bids are opened at the first instance and evaluated. At the second stage, financial bids of only these technically acceptable offers are to be opened with prior intimation on the date and time for further scrutiny, evaluation, ranking & placement of order.

2. The bidders are expected to meet the minimum eligibility criteria as given in this document. NATRAX will reject the bids that do not meet the minimum eligibility criteria as laid down, based on their submission along with the Tender documents even after the bid opening process is concluded.
3. The Contract shall be governed by NATRAX's Special Conditions for Contract (SCC) and all other relevant specification applicable.
4. All Bidders are hereby explicitly informed that "CONDITIONAL OFFERS" or "OFFERS WITH DEVIATIONS" from the conditions of Contract, the quotation not meeting the minimum eligibility criteria, Technical specifications, or any other requirements as stipulated in the Tender documents are liable to be "REJECTED".
5. Bidders should give details of their technical soundness and provide list of customers/client of previous works of similar nature in Government Departments/ Undertakings/ Public / Private sectors/Autonomous etc.,
6. **Minimum Eligibility Criteria: -**  
**Documents to be submitted along with the bid:**  
The bidders whose bid meet the following criteria would only be considered as responsive and evaluated by NATRAX.



- i. **MEC 1: -**  
**Legal Valid Entity:** The Bidder shall necessary be a legal valid entity either in the form of Proprietary/Private Partnership/Private/Govt./ Public/Autonomous. In form of JV/Consortium not permitted.

**List of acceptable documents: -**

- a) License certificate/Gumasta of the firm or
  - b) Details of Owner/partners of the firm
  - c) Copies of Income Tax Registration/PAN Card, GST registration, PF registration and any other statutory requirements, etc.,
- ii. **MEC - 2: Financial Capabilities:** The minimum Average Annual Financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year (2018-19, 2019-20 & 2020-21), should be as Rs 10 Lakh. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid.

In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criterion. For startups registered firms, no turnover is required.

- iii. **MEC- 3: Experience:** The Bidder should have successfully completed **similar works\*** component in the last 7 years meeting the following criteria: -

- a. Three similar completed works costing not less than the amount equal to 40(forty) percent of the estimated cost; or
- b. Two similar completed works costing not less than the amount equal to 50 (fifty) percent of the estimated cost; or
- c. One similar completed work costing not less than the amount equal to 80 (eighty) percent of the estimated cost;

*Similar Works\*: Installation / servicing of HVAC (split A.C/Cascade A.C/Ductable A.C/VRV AC/ Tower A.C etc) in reputed firm/ Govt./Private institution etc*

**List of accepted documents:**

- a) Completion certificate alongwith PO/ work order, with value of works, etc.,
- b) In case completion certificate/PO does not clearly mention the value of work executed, then the bidder shall submit the fresh summary & proof as TDS, CA certificate, Excise, GST return etc.,

7. **Tender Fee & Exemptions: -**



- a. This tender is free of cost.
  - b. If registered under Startups and "Micro & Small Enterprises" (MSEs), supporting documents need to be submitted to avail exemption from Earnest Money, subject to verification of certificate.
  - c. For Startups and MSME, price benefit shall be given as per the guideline.
  - d. Bids accompanied without EMD/ MSME certificate are liable to be rejected.
8. The Bidders are expected to carefully examine all the contents of the Tender documents including instructions, conditions, terms, specifications, drawings (if any), shall inspect the Site with prior notice to NATRAX and at Bidders own cost, acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto & take them fully into account before submitting their offer. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of the Tender will be rejected.
9. While all efforts have been made to avoid errors in drafting of the Tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the Tender documents shall be entertained.
10. The Bidder shall carry out all the work strictly in accordance with Specification, Standard Practices and instructions of NATRAX or NATRAX's representative and deviation on any account will not be permitted. If in the opinion of NATRAX, changes have to be made and it desires the Bidder to carry out the same. The decision of NATRAX in such cases shall be final and shall not be open to arbitration.
11. The successful Bidder is bound to carry out associated work necessary for the completion of the job even though such items are not included in the quantities to achieve end results and deemed to be priced in the other items. No claim on this account shall be entertained.
12. Addendum / Corrigendum (if required) to the Tender may be issued prior to the date of opening of the Bid to clarify or to intimate any changes/modifications etc. All such addendum / corrigendum shall be treated as an integral part of the Tender.
13. Any effort by a Bidder to influence NATRAX or any of its functionaries in the process of examination, clarification, evaluation and comparison of tenders and in decisions concerning award of contract, may result in rejection of the Bid.
14. In order to afford prospective bidders, reasonable time for preparing their Quotes after taking into account such amendments, NATRAX may, at its discretion, extend the deadline for submission of bids.
15. Information relating to the examination, clarification, evaluation and comparison of bids and recommendations concerning the award of Contract shall not be disclosed to Bidders or other persons not officially concerned with such process.
16. NATRAX reserves the right to accept / reject or modify any bids, and to annul the Tender process and reject all quotations, at any time prior to award of Contract, or to divide the Contract between/amongst Bidders without thereby incurring any liability to the



affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for NATRAX's action. Any bidder not following ITB stands rejected.

**17. Bid Opening Details:**

- a) The Bids will be opened at NATRAX HUB office at the date and time through **online mode only (link for the same will be shared before scheduled date and time)** mentioned in Tender / corrigendum in the presence of Bidders or their duly authorized representatives, who choose to remain present at the time of opening the Bids.
- b) A letter of authorization shall be submitted to NATRAX, through email, by the Bidder's representative prior the opening of Bids.
- c) It is advisable for the bidders to be present for the bid opening as the password of the bid documents shall be shared by the bidders at the time of bid opening only. **No other way of submission of the passwords shall be accepted by NATRAX.** However, Absence of bidders or their duly authorized representatives shall not impair the legality of the bid opening process.

18. The rate should be quoted both in words and figures on our prescribed format duly signed & stamped by the bidder, incase any discrepancy, word will be preferred. All statutory deductions shall be applicable while releasing payments. All corrections and overwriting should be initialed by the Bidder.

**19. TECHNICAL BID EVALUATION**

- a) NATRAX shall follow the **Segregated bid evaluation** system (No bearing of technical score in the financial bid evaluation and L-1 in the financial bid shall be deemed as successful bidder) to determine the successful bidder. (Bidders may also refer the SCC)
- b) The bidder must qualify the all three MEC.
- c) The Bidder is requested to specify what particular value he is offering for each particular requirement, rather than just stating he is fulfilling the Minimum Requirement. Unless specifically required ("Specify yes/no"), cells filled with terms like "compliant" or "yes" will not be evaluated. Even when a "Specify yes/no" answer is required a small sentence explaining the requirement is required.
- d) During the technical bid evaluation process, NATRAX may ask clarifications to the bidder through E-mail for confirming and consolidating their technical offers.
- e) All such clarifications are required to be answered by the bidder by E-mail, within the time specified by NATRAX.
- f) Only the technically qualified bidders shall be intimated for financial bid opening in writing.
- g) The Financial bids of the Technically qualified bidders shall be opened through online mode.



**20. FINANCIAL BID EVALUATION**

- a) For the evaluation of the Financial Bids, the eventual Bid prices shall be ascertained after considering all the terms and conditions associated with the Bid price specified in the Financial Bid document and after detailed scrutiny of the financial bid.
- b) No Bidder shall be allowed to propose/carry out any revision / correction / modification in his Price Bid offer.
- c) If there is a discrepancy between the sub total/s and the total price that is obtained by multiplying the unit price and quantity/adding the sub total/s, the sub total/s shall prevail and the total price shall be corrected, unless in the opinion of the Employer that there is an obvious misplacement of the decimal point in the sub total price, in which case the total price as quoted shall govern and the sub total/s shall be corrected;
- d) If there is an error in a total, corresponding to the addition or subtraction of sub totals, the subtotals shall prevail and the total shall be corrected; and
- e) The bidder needs to fill the rates against each item in word as well as in figures as mentioned in BOQ (Financial bid). In case of any discrepancy, the rate provided in word shall prevail and correct the amount against the item. All the prices should be inclusive of all taxes and GST.
- f) The amount stated in the Letter to Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and, shall be considered as binding upon the bidder. If the bidder does not accept the corrected amount of bid, the bid will be rejected.
- g) Contract negotiations, if any, will be held before the issuance of Letter of Acceptance/ Notification of Award. The negotiation shall conclude with a revised offer letter from the successful bidder, affecting the discounts if any and accepted by NATRAX.

**21. Award of Work:**

- a) Prior to the expiry of the period of Bid validity prescribed, NATIS will issue to the Successful Bidder, the Work Order. The Successful Bidder shall return one copy of the Work Order to NATRAX duly acknowledged and signed by the authorized signatory, within two [2] days of receipt of the same by him.
- b) NATRAX shall notify all the unsuccessful Bidders and discharge/ return their Earnest Money Deposit. No correspondence will be entertained by NATRAX from the unsuccessful Bidders.

**22. Validity of bids:**





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The rate quoted should be valid for a minimum period of 60 days from the last date of Submission of Quotation. No claim for escalation of rate will be considered at any point of time.

23. Prospective bidders requiring any clarification of the Tender may write to [tulika.banerjee@natrip.in](mailto:tulika.banerjee@natrip.in); [anuj.kumar@natrip.in](mailto:anuj.kumar@natrip.in);
24. The Bids / related correspondences shall be made in English language.

25. **Special Terms & Conditions:**

a.	Scope of work	<b>Annual Rate Contract for Servicing and Breakdown Maintenance of Split Cascade Tower and Ductable AC at NATRAX Pithampur</b>
b.	Contract Period	1 year from the date of Issue of Work Order and extendable by 1 year at the discretion of NATRAX.
c.	Rate Firmness	The charges quoted by supplier must be firm throughout the contract period and no escalation of any kind is permissible.
d.	Maximum downtime permitted	Break down problems shall be rectified within 24 hours from the time of intimation of problem to the supplier by telephone/ fax /email. Downtime beyond three working days for equipment is not permissible.
e.	Preventive Maintenance	Servicing of HVAC shall be done once in 2 months and report should be produced to the Engineer in charge (EIC) for release of payment. Any Breakdown (BM) in between two Servicings is to be adjusted by rescheduling PM.
f.	Penalty for downtime	If an equipment is down for more than 24 hours, without any substitute, the complete time will be considered as downtime. An equipment not fully functional is treated as down. For each one day of such downtime, Rs. 500/- per day as penalty for each equipment.
g.	Warranty Period	06 (Six) months from the date of issue of work completion certificate.
h.	Payment, Mode and Retention	<ul style="list-style-type: none"><li>i. Payment shall be made based on the number of visits and man-hours.</li><li>ii. Statutory deduction shall be as applicable.</li><li>iii. The Service payments shall be payable in four equal installments, at the end of each quarter, provided there are no pending problems pertaining to that quarter. Penalty for down time as per clause 'f' will be subtracted from the amount payable on the quarter.</li><li>iv. The payment may be released within 15 working days from the submission of the bill subject to fulfilling the criteria as mentioned in clause (i), (ii) and (iii) above.</li></ul> <b>All the payments shall be made through RTGS</b>
i.	Project Facility / Place of Installation/delivery	NATRAX Site NH-52, Old Agra- Mumbai Highway,



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		Near to Pithampur Flyover, Post Khandwa (Near Pithampur), Dhar District, Madhya Pradesh-454774
j.	Tender Document Fee	Free of Cost
k.	Bid Security/EMD	The bidders are advised to deposit the EMD amount of Rs 4,000/- in NATRAX's Bank Account if they are not covered under exemption or otherwise, before the submission of their respective bid documents. The bank details are provided at the end of this document. Proofs of submission of EMD, are to be shared along with the password protected technical bid. <b>Bids received without EMD will be summarily rejected.</b>
l.	Performance Security	3% (Three) of the Contract value should be submitted as Performance Security by the Successful Bidder on award of Contract. Performance Security may be furnished in the form of an A/C Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from a Scheduled Commercial Bank favouring "National Automotive Test Tracks" & payable at Pithampur and should remain valid for a period of Sixty days beyond the date of completion of all Contractual Obligations. Bid Security/EMD will be returned to the successful bidder on receipt of Performance Security.
m.	Other Terms and conditions	<p>i. This Rate Contract shall be executed by the supplier and should not be sub-contracted to any agency, in any form.</p> <p>ii. The equipments of this Rate Contract shall be serviced only by the supplier's authorised, qualified and competent service personnel.</p> <p>iii. Malfunctioning components should be replaced with equivalent or better components.</p> <p>iv. In case of servicing a faulty component taking more time, supplier has to install an equipment or better in its place, as a standby arrangement.</p> <p>v. No extra charge is payable for to and fro, boarding and lodging for the service personnel coming to NATRAX</p> <p>vi. Carrying NATRAX's equipment by the supplier for servicing at his premises will be allowed when it is really required so and allowed only on provision of substitute equipment as specified under condition in SI.No. iii above. The NATRAX's equipment after servicing should be returned at the earliest. Such carrying / returning of equipments is at supplier's risk.</p>
n.	Termination of Contract	If the work/service is found to be not satisfactory or not found as per the specification indicated in this document, the Service Contract will be terminated at the earliest. Downtime penalty will be considered as one of the factors for gauging service efficiency.





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26. The bidder should give the following, duly signed and sealed, failing to which the bids will be summarily rejected:

- a. **DECLARATION**  
(To be executed on Bidder's letter head)

I/We having acquainted with the content & requirement of this Tender No. NATRAX/UTL/RC/HVAC/21/124, dated \_\_\_\_\_ and do hereby accept to furnish the same in compliance with all terms & conditions. I/we have not tampered/modified the tender in any manner and breach of any such, will result in rejection of Tender and / or prosecuted.

I / We hereby declare that the firm/company has not been blacklisted or debarred in the past by any other Government organization from taking part in Government tenders.

In case the above information found false or in case of breach of any of terms and conditions at any stage of Tender or Contract, I/We are fully aware that the Tender/ Contract will be rejected / cancelled by NATRAX and Payments (for completed/partially completed), Retention, Bid Security (EMD), Performance Security, etc., shall be forfeited.

**Signature of the Bidder:**

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**Name and Designation:**

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**Address:**

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**Contact details:**

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**Place:**

**Date:**

**Seal of the Bidder's Firm**

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**Annexure II  
DETAILED SCOPE OF WORK FOR HVAC**

1. The scope of this tender includes the following elements:

Location	Scope of Supply	Technical Requirement
NATRAX - Pithampur	Annual Rate Contract for Servicing and Breakdown Maintenance of Split Cascade Tower and Ductable AC at NATRAX Pithampur	As per this documents

The services/work should be done by contractor on as when as required basis, the bidder must attend the call/brackdown call within 24 Hours as per the detailes mentioned in this document and BOQ.

The Servicing (including wet cleaning of ID/OD unit, any type of brazing, electrical circuit checking and repairing, changing of capacitor, contractor etc, making of Service report, analysis of route cause for damages), (spare and material beyond BOQ will be paid extra on actual basis)

**2. WORKMANSHIP**

The workmanship shall be best of its kind and shall conform to the specifications, as below or Indian Standard Specifications in every respect or latest trade practices and shall be subject to approval of the NATRAX's Site Representative. All materials and/or Workmanship which in the opinion of the NATRAX's Site Representative is defective or unsuitable shall be removed immediately from the site and shall be substituted with proper materials and/or workmanship forthwith.

**3. MATERIALS**

All materials shall be best of their kind and shall conform to the latest Indian Standards. All materials to be used, shall be of approved by NATRAX's representative & rate should not be more than GEMs portal/DSR/SOR.

**4. FINAL REPAIRING AND TESTING**

The work/machine /equipment, repair and rectify by the contractor, should be certify and approved by NATRAX. The contractor should maintain a register for the repairing and rectification work/service wise.

**5. TOOLS AND TACKELS**

All tool and tackles, ladder etc., required during the maintenance will be arranged by the contractor at their own cost.

**6. DELAY IN ATTAINING/REPAIRING/RECTIFYING THE COMPLAINT**

The contractor should attaind and repair/rectify the complaint within twenty-four hours from the raising the complaint. The delay in attaining rectifying and repairing will impose



penalty to the contractor.

**7. DAMAGES DURING MAINTENANCE**

The cost of equipment/system/spare damaged during maintenance will be the responsibility of contractor and the same will be borne by the contractor

**8. THE DETAILS OF THE HVAC/ACS TO BE MAINTAINED ARE AS BELOW:**

HVAC Load Details							
Sr. No	Building	Location	Capacity	Type	Qty	KW	Total
1	Admin Building	Access Control	8.5	Ductable	1	12.75	101.25
2		Reception	5.5	Ductable	1	8.25	
3		Meeting Room	8.5	Ductable	1	12.75	
4		Office Area	17	Ductable	2	51	
5		Meeting Room 2	5.5	Ductable	1	8.25	
6		Cafeteria	5.5	Ductable	1	8.25	
7	Canteen Building	Main Hall Area	17	Ductable	3	76.5	96
8		Main Hall Area	11	Ductable	1	16.5	
9		Manager Room	2	split	1	3	
10	Head Quarter Bdg	Gymneciam	8.5	Ductable	1	12.75	306
11	Ground Floor	Training Room	8.5	Ductable	1	12.75	
12		Confrence room	5.5	Ductable	1	8.25	
13		Confrence room	3	Tower	2	9	
14		social Area	5.5	Ductable	1	8.25	
15		Exhibition area	5.5	Ductable	1	8.25	
16		waiting Room	5.5	Ductable	1	8.25	
17		Office Area	8.5	Ductable	2	25.5	
18		Meeting Room	5.5	Ductable	1	8.25	



19		Library	11	Ductable	1	16.5	
20		Reception	8.5	Ductable	2	25.5	
21		ATM	2	split	1	3	
22		Money Exchange	1.5	split	1	2.25	
23		Travel Desk	1.5	split	1	2.25	
24	First Floor	Qulity	5.5	Ductable	1	8.25	
25		Director Test	8.5	Ductable	1	12.75	
26		Passage	8.5	Ductable	1	12.75	
27		Marckting	8.5	Ductable	1	12.75	
28		Carporate service	8.5	Ductable	1	12.75	
29		M.D room	8.5	Ductable	1	12.75	
30		Board Room	11	Ductable	1	16.5	
31		Marcketing	5.5	Ductable	1	8.25	
32		Homologation	11	Ductable	1	16.5	
33		Faculty Room	11	Ductable	1	16.5	
34		Office Area	8.5	Ductable	2	25.5	
35	Genral Storage	Office Area	8.5	Ductable	2	25.5	25.5
36	Client Work Shop	CWS 1 GF	2	Cassate	1	3	232.5
37		CWS 1 GF	8.5	Ductable	1	12.75	
38		CWS 1 FF	11	Ductable	1	16.5	
39		CWS 2 GF	2	split	2	6	
40		CWS 2 GF	2	Cassate	1	3	
41	Client Work Shop	CWS 2 FF	4	Cassate	2	12	
42		CWS 3 GF	2	split	2	6	
43		CWS 3 GF	2	Cassate	1	3	
44		CWS 3 FF	4	Cassate	2	12	
45		CWS 4 GF	2	split	2	6	
46		CWS 4 GF	2	Cassate	1	3	
47		CWS 4 FF	4	Cassate	2	12	
48		CWS 5 GF	2	split	2	6	





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Form for the submission of Financial Bid

**Financial Proposal Submission Form**  
(To be Executed on Letterhead of the Bidder)

**FINANCIAL PROPOSAL SUBMISSION FORM**

[Location, Date]

To:  
The Procurement Officer  
NH-52, Old Agra- Mumbai Highway,  
Near to Pithampur Flyover,  
Post Khandwa (Near Pithampur)  
Dhar District, Madhya Pradesh-454774

Dear Sir,

We, the undersigned, offer to provide the equipment & services in accordance with your Tender No. \_\_\_\_\_, dated \_\_\_\_\_ and our Technical Bid. Our attached Financial Bid includes the price in the format for financial bid provide as part of tender documents. The total price of our offer is \_\_\_\_\_ (in figures and words) and includes all the deliverables under this tender as per our Technical Bid.

We hereby declare that all the information and statements made in this Bid is true and complete in all respects and is as per the guidelines and terms & conditions laid down in the tender document. We further understand that any information which is found false or is not as per the guidelines and terms & conditions of the tender document may lead to our disqualification.

Our Financial Bid shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Bid.

We understand NATRAX has right to accept or reject our Bid as per its discretion.

Yours sincerely,

Authorized Signature [In full]: \_\_\_\_\_

Authorized Signature [In initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

[Note : To be signed in blue ink]



49		CWS 5 GF	2	Cassate	1	3	
50		CWS 5 FF	4	Cassate	2	12	
51		CWS 6 GF	2	split	2	6	
52		CWS 6 GF	2	Cassate	1	3	
53		CWS 6 FF	4	Cassate	2	12	
54		CWS 7 GF	2	split	2	6	
55		CWS 7 GF	2	Cassate	1	3	
56		CWS 7 FF	4	Cassate	2	12	
57		CWS 8 GF	2	split	2	6	
58		CWS 8 GF	2	Cassate	1	3	
59		CWS 8 FF	4	Cassate	2	12	
60		CWS 9 GF	2	split	2	6	
61		CWS 9 GF	2	Cassate	1	3	
62		CWS 9 FF	4	Cassate	2	12	
63		CWS 10 GF	2	Cassate	1	3	
64		CWS 10 GF	8.5	Ductabl e	1	12.75	
65		CWS 10 FF	11	Ductabl e	1	16.5	
66		Material Reception	11	Ductabl e	1	16.5	
67		Cafeteria	8.5	Ductabl e	1	12.75	
68	Reception	work station	11	Ductabl e	1	16.5	54.75
69		waiting Area	8.5	Ductabl e		0	
70		Meeting Room 1	1.5	split	2	4.5	
71		Meeting Room 2	1.5	split	2	4.5	
72		K&C	3	Tower	8	36	
73		Costomer work shop	1.5	split	2	4.5	
74		Fat-3 Controll Room	1.5	Split	2	4.5	
75		CAE-Cad	2	cassatte	2	6	
76		Reception	3	cassatte	1	4.5	
77	VDY	Conrence Room	1.5	split	1	2.25	92.25
78		Office Area	3	Cassatte	2	9	
79		Office Area	2	Cassatte	1	3	
80		Office Area	3	Cassatte	1	4.5	
81		Office Area	4	Cassatte	1	6	
82		Metting Room-1	2	Cassatte	2	6	
83		Meeting Room -2	1	Cassatte	4	6	







Tender No. - NATRAX/UTL/RC/HVAC/21/124

Bill of Quantities (BOQ)/Financial Bid

BOQ FOR INSTALLED HVAC DETAILS IN NATRAX (All the cost in Rs)										
S.N	Type of A.C	Capacity	Quantity	Total TR	Servicing Charge per AC	Total Servicing	Gas Top-up per A.C	Gas Charge per A.C	Compressor or Replacement each	Fan & Motor Replacement each
1	Split	1.5 TR	11	16.5						
2	Split	2.0 TR	18	36.0						
3	Cassate	1.0 TR	1	1.0						
4	Cassate	2.0 TR	14	28.0						
5	Cassate	3.0 TR	4	12.0						
6	Cassate	4.0 TR	17	68.0						
7	Tower	3.0 TR	10	30.0						
8	Ductable	5.5 TR	10	55.0						
9	Ductable	8.5 TR	19	161.5						
10	Ductable	11.0 TR	8	88.0						
11	Ductable	17.0 TR	5	65.0						
		TOTAL	117	561						
				Total Amount in Rs						
				Total Amount in Words						

Signature of bidder





Tender No. - NATRAX/UTL/RC/HVAC/21/124

NATRAX Bank details to be used for submission of EMD/Tender Fee (if any)

Bank of Baroda

पंचसूर धार - 2499804  
PITHAMPUR, DDMR - 484775  
RTGS / NEFT IFSC CODE : BARB0PITHAM

जबके जोई गई शरतेक से पीन माई से लिए पैर / VALID FOR THREE MONTHS FROM THE DATE OF ISSUE

सेविंग्स खाता SAVINGS ACCOUNT CBS  
D D M M Y Y Y Y

Pay \_\_\_\_\_ or Bearer  
Rupees रुपये या धारक को

अदा करें ₹ \_\_\_\_\_

अ. नं. / A/c No. 57730100011758

FOR NATIONAL AUTOMOTIVE TEST TRACKS, NATRAX DIVISION

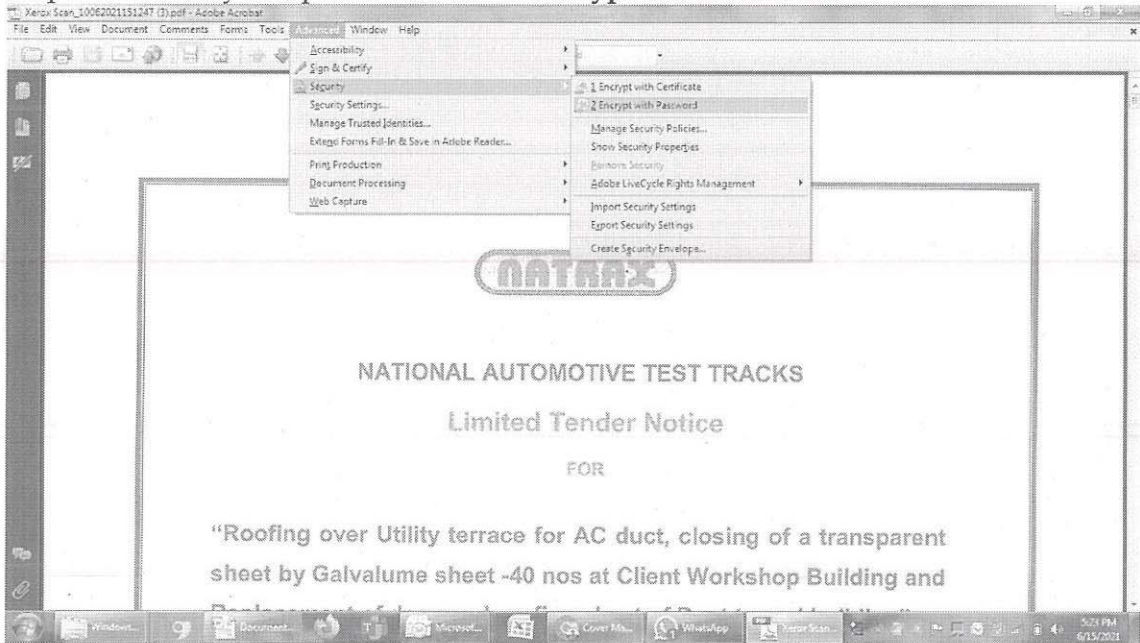
SEV/2012/JF भारत से सभी शाखाओं पर समुदाय पर देय | PTT Payable at par at all branches in India

AUTHORISED SIGNATORY

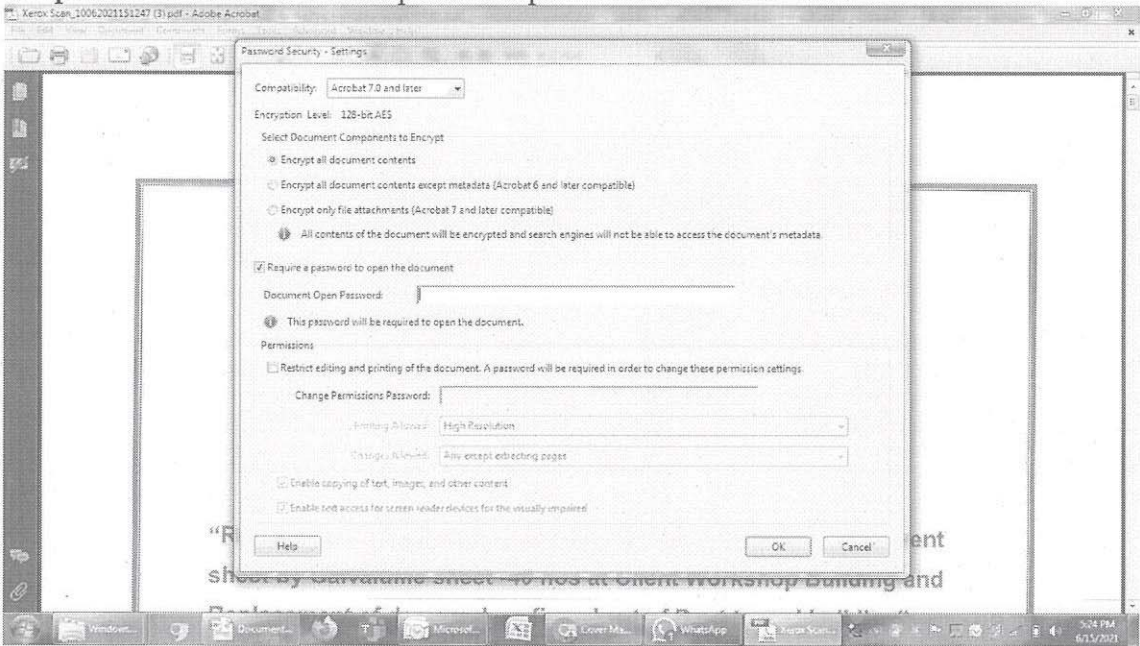
000001 4520120261 011758 31



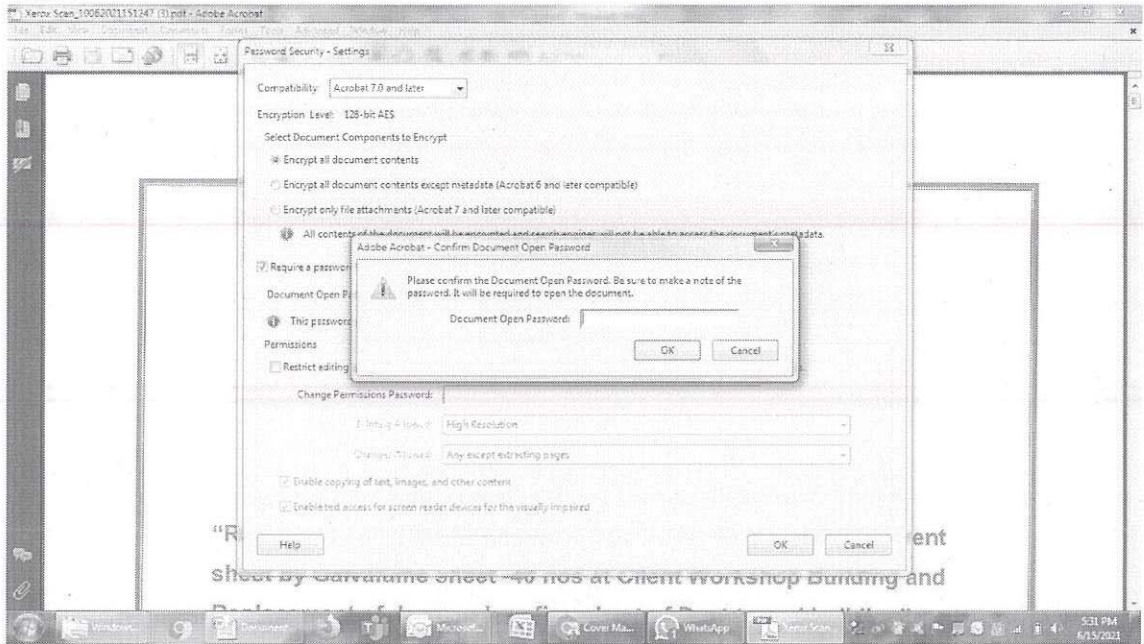
Step 3- in security tab, please click on "2 Encrypt with Password".



Step 4- after that below window will open, please check in option "Required a password to open the document". Then please fill password and click "ok".



Step 5- after that below window will be open, please fill same password again, and click "ok".

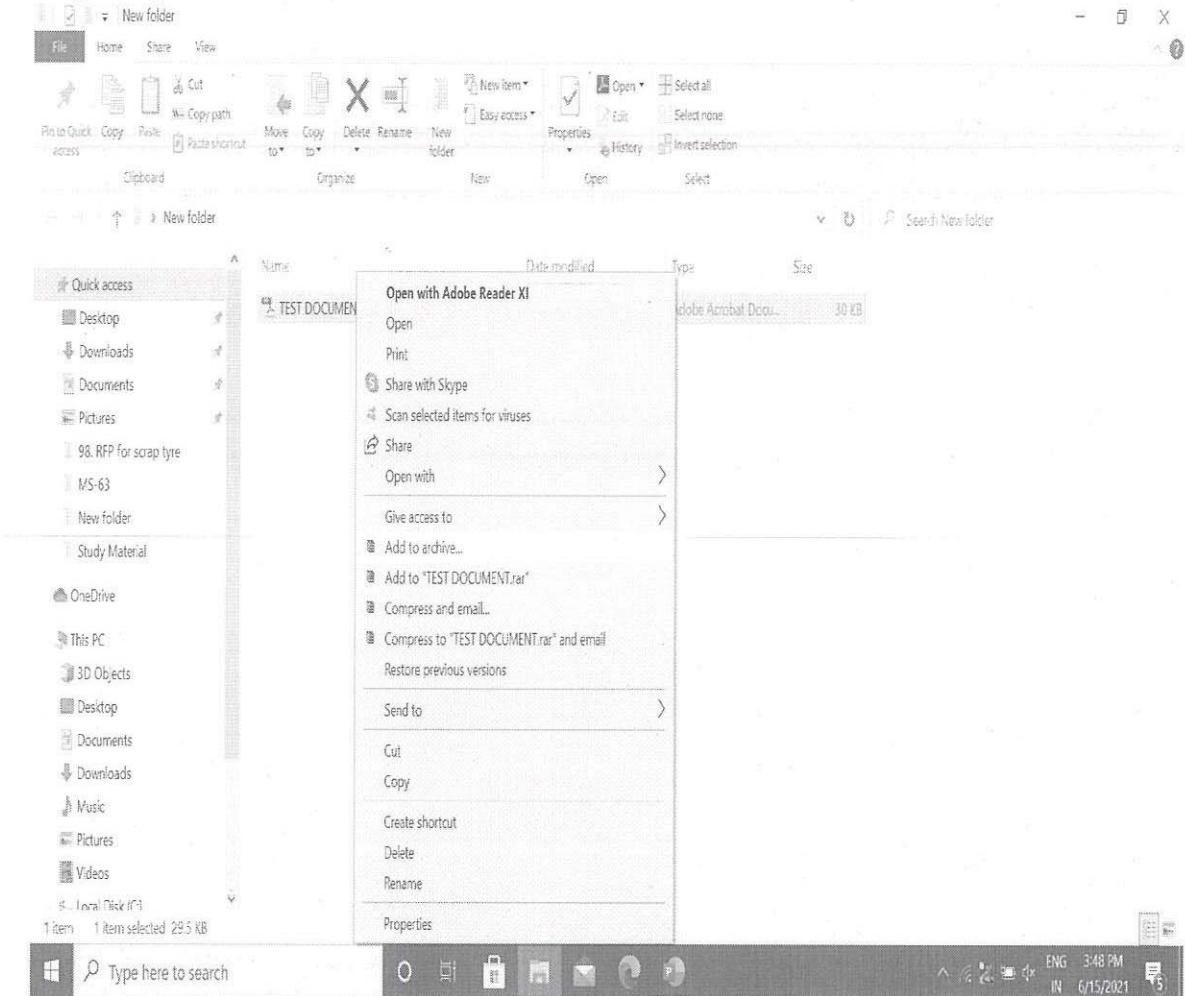


## Steps for loading passwords in PDF Files-Method II

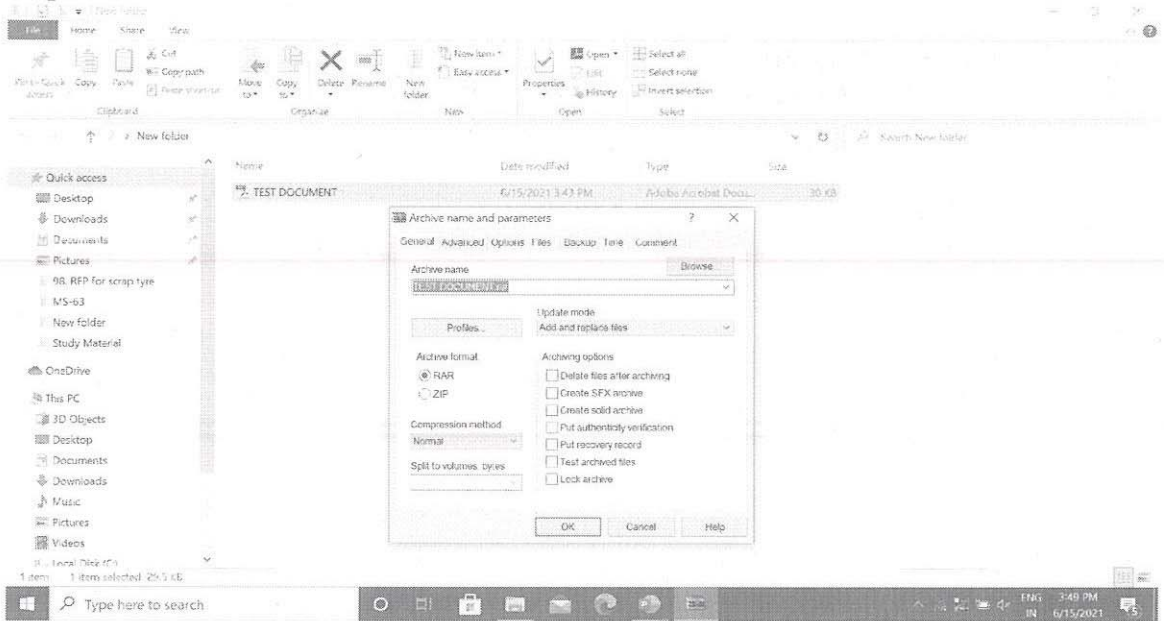
Step-1 Download WinZip app free version:-

[https://www.winzip.com/landing/download-winzip-v1.html?gclid=CjwKCAjwn6GGBhADEiwAruUcKvP95d5v3VbWagjRC11XGV182PfyJdF FjYF-elx85HN3ZfkQpijl-hoCFOsQAvD\\_BwE](https://www.winzip.com/landing/download-winzip-v1.html?gclid=CjwKCAjwn6GGBhADEiwAruUcKvP95d5v3VbWagjRC11XGV182PfyJdF FjYF-elx85HN3ZfkQpijl-hoCFOsQAvD_BwE)

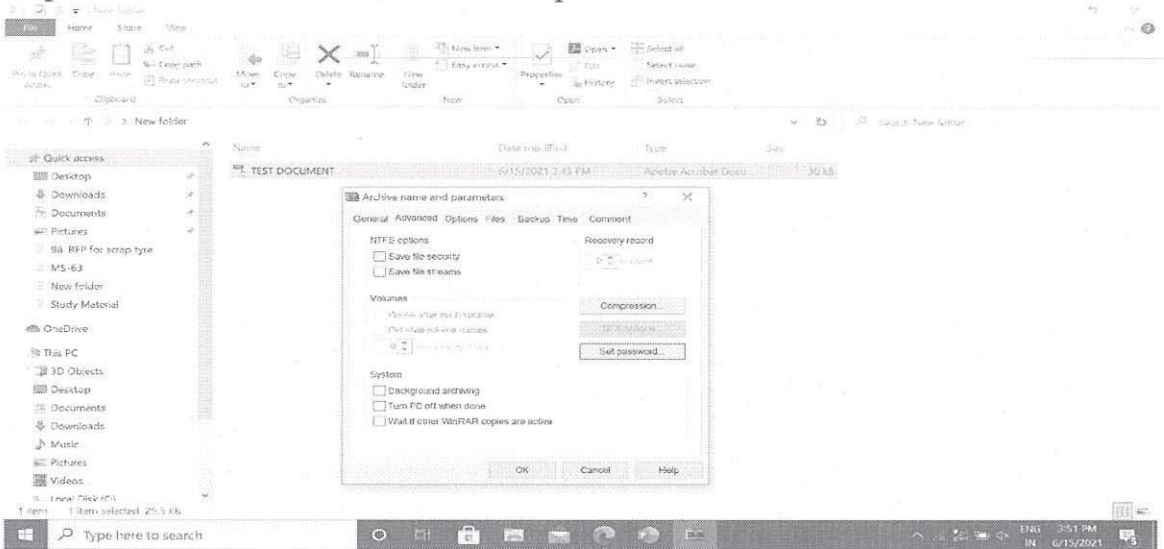
Step2: Right click on the PDF document and select 'add to archive'



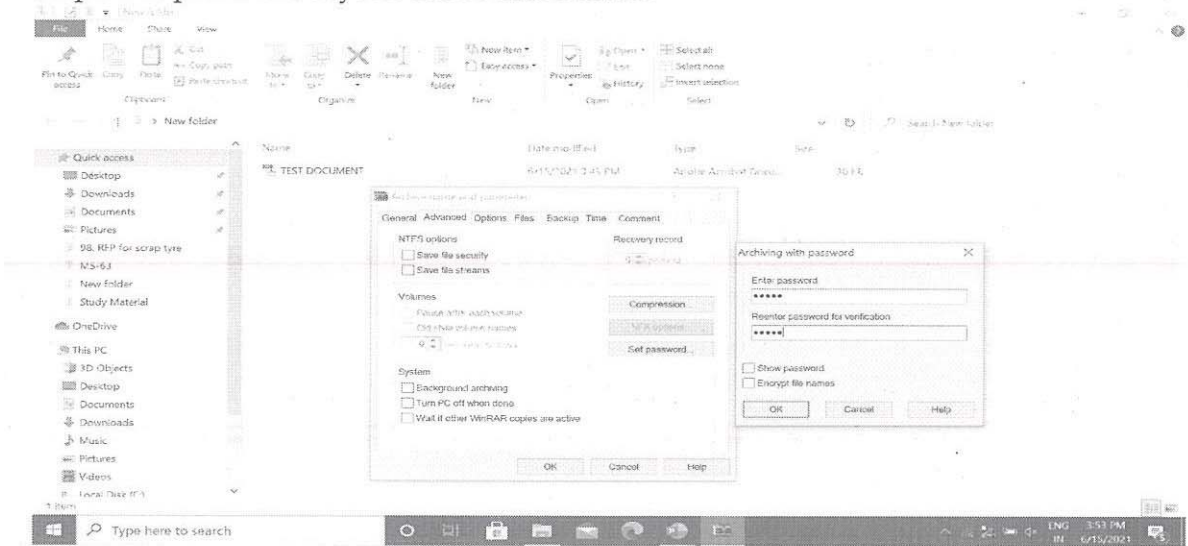
### Step 3:



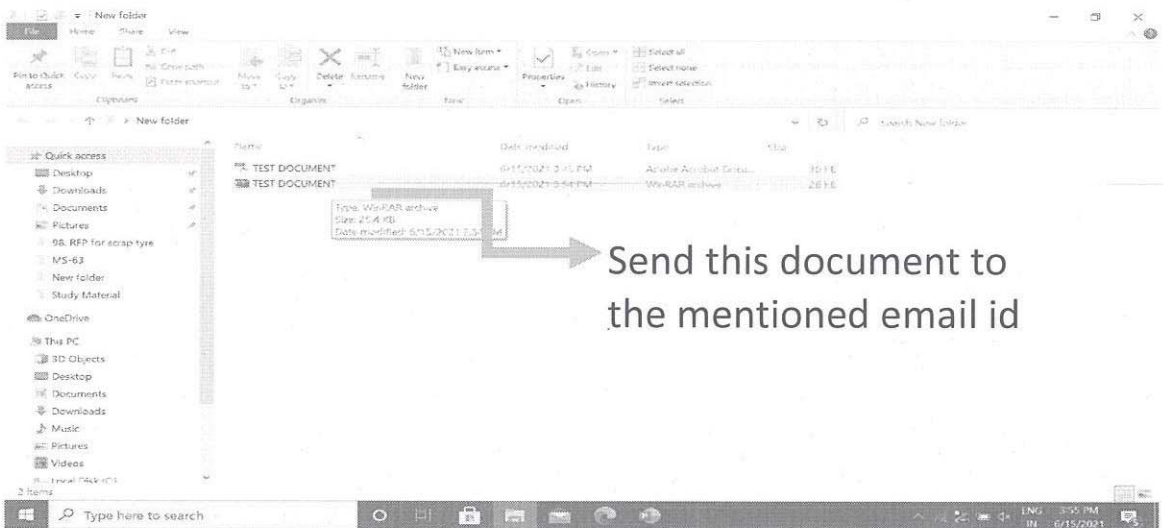
### Step 4: Select 'advanced' tab and select 'set password'



Step5: Put password of your choice and click ok



Step 6



Send this document to the mentioned email id

Step 7: Please retain the password which shall be shared at the time of bid opening.



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