



**NATIONAL AUTOMOTIVE TEST TRACKS**

**NOTICE INVITING QUOTATION**

FOR

**Annual Maintenance Contract of IT Equipments**

AT

**NATRAX,  
PITHAMPUR, DIST. DHAR (M.P.,)**

**Ref: NATRAX/SET/AMC/IT/065 (Vol I)/20/21**

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NATIONAL AUTOMOTIVE TEST TRACKS (NATRAX)  
NH-3 (Mhow Bypass), Next to Pithampur Flyover (from Indore)  
Post – Khandwa (Near Pithampur), District – Dhar (M.P.) PIN 454774  
website [www.natrax.in](http://www.natrax.in)





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NATIONAL AUTOMOTIVE TEST TRACKS (NATRAX), A Division of NATRiP Implementation Society is one of the state-of-the-art automotive testing and certification centre under NATRiP, a flagship project of the Ministry of Heavy Industries, Govt of India planned under the Automotive Mission Plan launched by Government of India.

Sealed Quotation documents are invited for the following items in single packet system subject to the following terms and conditions, from the reputed manufacturers or its authorised dealers so as to reach this office on or before scheduled date and time.

Name of Goods	Duration	Last date for submission of Bid	Date & Time of Bid opening	Estimated cost
<b>Comprehensive Annual Maintenance Contract of IT Equipment at NATRAX</b>	1/10/2020 to 30/09/2021	23 <sup>rd</sup> Sep'20 – 3 PM.	23 <sup>rd</sup> Sep'20 – 3 .30 PM.	Rs. 1,70,000/-

**Bid Submission details:**

Sealed bids to be submitted at the following address between 10 am to 5 pm except Saturdays, Sundays & Govt. Holidays.

**NATIONAL AUTOMOTIVE TEST TRACKS (NATRAX)**  
NH-3 (Mhow Bypass), Next to Pithampur Flyover (from Indore)  
Post – Khandwa (Near Pithampur), District – Dhar (M.P.) PIN 454774.

No Bids will be accepted after the aforesaid date and time. However, on exceptional cases, NATIS reserves the right to extend the time/last date of submission of Bid to a next convenient date/time before opening of the Bids.

Bids sent telegraphically or through other means of transmission (telefax, email etc.) which cannot be delivered in a sealed envelope shall be treated as defective, invalid and shall stand rejected.

NATIS shall not be responsible for any postal/courier delays for non-receipt /non delivery of bids or due to wrong addressee.

**Disclaimer:**

NATRAX reserves all rights to accept/ reject/modify/split any or all proposals without assigning any reasons. Bidders shall not have any cause of action or claim against NATRAX for any of its decisions.

For NATIONAL AUTOMOTIVE TEST TRACKS





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### INSTRUCTION TO BIDDER

1. Bidders are required to submit their Bid in a single sealed envelope superscribed with NIQ reference.
2. Bidders should give details of their technical soundness and provide list of customers of previous supply of similar items to Government Departments/ Undertakings/ Public / Private sectors.
3. **Documents to be submitted along with the bid:**
  - a) It should be a valid legal entity in terms of proprietorship firm / partnership firm / private limited company / limited company. (copy of registration certificate to be attached).
  - b) It should have registration under the applicable acts like Shop & Establishment Act, PF, ESIC, service tax etc. (copy of all registrations to be attached).
  - c) The bidder shall have minimum 7 years of experience of providing service support/AMC to at least three government organization/PSU/Private Industries. (Copies of word orders to be attached for value not less than Rs. 2 lakhs per annum in last 5 years.).
  - d) ITR Returns for last three Assessment years including Audited Balance sheet (2015-16, 2016-17 & 2017-18) should be provided.
  - e) It should have the average turnover of Rs. 5 Lakhs, in the last 3 financial years (2015-16, 2016-17 & 2017-18).
  - g) List of clients with 3 references to be attached.

**Note:** Documents in support of the minimum eligibility are compulsorily to be provided in the technical bid.

4. The Bidders are expected to carefully examine all the contents of the Quotation document documents including instructions, conditions, terms, specifications and drawings (if any) and take them fully into account before submitting their offer. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of the quotation documents will be rejected.
5. While all efforts have been made to avoid errors in the drafting of the Quotation document documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the quotation documents shall be entertained.
6. Addendum / Corrigendum (if required) to the Bid document may be issued prior to the date of opening of the Bid to clarify or to intimate any changes/modifications etc.
7. Any effort by a Bidder to influence NATRAX or any of its functionaries in the process of examination, clarification, evaluation and comparison of Quotation documents and in decisions concerning award of contract, may result in the rejection of the Bid.

#### 8. Bid Opening Details:

The Bids will be opened at NATRAX HUB on specified date and time in the presence of Bidders or their duly authorised representatives who choose to remain present at the time of opening the Bids.





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A letter of authorization shall be submitted to NATRAX, by the Bidder's representative before the opening of Bids. Absence of bidders or their duly authorized representatives shall not impair the legality of the bid opening process. All bidders or their duly authorized representatives shall be required to sign the main bid envelopes by way of confirmation of sealed bid status at the time of opening of bids. After identification signing, the Procurement Committee representative shall open the bid envelope. This will not give any right to the bidder to claim that he is successful in the bidding process. Bid envelopes shall be required to sign by all the authorized representatives and the same will be kept under the custody of NATRAX. Refusal to sign on any of the bid envelopes by any of the bidder or his duly authorized representative may disqualify him from the process at the discretion of members of the Committee present at the time of opening of the Bids.

9. The rate should be quoted both in words and figures on our prescribed format duly signed & stamped by the bidder. All statutory deductions shall be applicable while releasing payments.

10. All corrections and overwriting should be initialled.

**11. Validity of bids:**

The rate quoted should be valid for a **minimum of 60 days**. No claim for escalation of rate will be considered at any point of time.

12. Prospective bidder requiring any clarification of the Quotation document may communicate to the email id: [sumeet.garhwal@natrip.in](mailto:sumeet.garhwal@natrip.in)

13. The Bids / related correspondences shall be made in English language only.

**14. Special Conditions:**

a.	<b>Scope of work / Specification</b>	Comprehensive Annual Maintenance Contract of IT Equipment at NATRAX for IT-Equipments from 1 <sup>st</sup> Oct'2020 to 30 <sup>th</sup> Sep'2021. (Specification as indicated on price schedule)
b.	<b>Price</b>	The Rate quoted and the Total Price should be <b><u>inclusive of all charges &amp; remains constant throughout the Contract. No other charges are accepted.</u></b>
c.	<b>Delivery /Service</b>	Duration of AMC from 1 <sup>st</sup> Oct'2020 to 30 <sup>th</sup> Sep'2021.
4.	<b>Payment &amp; Mode</b>	Through RTGS against invoice/bill duly certified by Engineer-in-Charge after end of every quarter.
d.	<b>Security Amount</b>	Nil
e.	<b>Release of Security Amount</b>	NA
f.	<b>Guarantee/Warranty</b>	To be provided by the Bidder
g.	<b>Project Facility / Place of Installation/delivery</b>	<b>NATIONAL AUTOMOTIVE TEST TRACKS (NATRAX)</b> NH 3 (Mhow Bypass), After Pithampur Flyover (from Indore), Post – Khandwa (Near Pithampur), Dhar District, Madhya Pradesh-454774.



*Handwritten signature/initials*



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15. The bidder should give the following declaration while submitting the Quotation document as a token of his acquaintance with Quotation document requirements & its Terms and conditions.

**DECLARATION**

I/We having acquainted with the content & requirement of this Quotation document, do hereby accept to furnish the same in compliance with all terms & conditions. I/we have not tampered/modified the Quotation document in any manner and breach of any such, will result in rejection of Quotation document and / or prosecuted.

Signature of the Bidder: \_\_\_\_\_

Name and Designation: \_\_\_\_\_

Address: \_\_\_\_\_

Place:

Date:

Seal of the Bidder's Firm





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S.No	Make	Model	Serial No	Part No	Type	AMC Duration	Unit Rate (In Rs)		GST %	Total Amount inclusive Tax (Rs.)
							In Figures	In Words		
1	IBM	MTM 8486-I3S	99M0363	na	Server	1-10-2020 to 30-09-2021				
2	HP	Pro 3090 MT	INA101RPSL	VY707AV	Desktop	1-10-2020 to 30-09-2021				
3	HP	Pro 3090 MT	INA101RP3Y	VY707AV	Desktop	1-10-2020 to 30-09-2021				
4	HP Compaq	Probook 4510s	CNU9514XZB	WF027PA	Laptop	1-10-2020 to 30-09-2021				
5	Canon	Fax-L120	KXZ03678	NA	FAX	1-10-2020 to 30-09-2021				
6	HP	2520hc All-in-one	CN3B12JH5Z	NA	DeskJet Ink Advantage	1-10-2020 to 30-09-2021				
7	HP	2520hc All-in-one	CN51Q2J304	NA	DeskJet Ink Advantage	1-10-2020 to 30-09-2021				
8	HP	3050	CNCKR60526	NA	Laserjet	1-10-2020 to 30-09-2021				
9	Cisco	SG-300	DNI18020D3T	NA	Switch - 24 port	1-10-2020 to 30-09-2021				
10	Cisco	SG-300	DNI18020D32	NA	Switch - 24 port	1-10-2020 to 30-09-2021				
11	Cisco	SG-300	DNI18020D1K	NA	Switch - 24 port	1-10-2020 to 30-09-2021				
12	Netgear	WNAP210	3FB358SM0054E	NA	Wireless	1-10-2020 to 30-09-2021				
13	Netgear	WG602	14345CS802984	NA	Wireless	1-10-2020 to 30-09-2021				
14	Pronet	PH-324M	ESSNATPITHMS WJ01	NA	Switch - 24 port	1-10-2020 to 30-09-2021				
15	Epson L1800	B472C	UBNY0101793	NA	InkJet Printer	1-10-2020 to 30-09-2021				
16	HP LaserJet	M1005 Multifunction Printer	CNKNKD47FC	NA	Laser Printer	1-10-2020 to 30-09-2021				
17	Dlink	Wireless DAP-2660	RZOY2H6001609	NA	Access Point	1-10-2020 to 30-09-2021				
18	Dlink	Wireless DAP-2660	RZOY2H6000887	NA	Access Point	1-10-2020 to 30-09-2021				
19	Dlink	Wireless DAP-2660	RZOY2H6001606	NA	Access Point	1-10-2020 to 30-09-2021				
20	Dlink	Wireless DAP-2660	RZOY2H6001481	NA	Access Point	1-10-2020 to 30-09-2021				
21	Dlink	Wireless DAP-2660	RZOY2H6001483	NA	Access Point	1-10-2020 to 30-09-2021				
22	Dlink	Wireless DAP-2660	RZOY2H6001571	NA	Access Point	1-10-2020 to 30-09-2021				
23	Dlink	DGS 1210-10PoE	S3402H6001155	NA	PoE Switch	1-10-2020 to 30-09-2021				
24	HP Probook	440 G3	5CD6074VWX		Laptop	1-10-2020 to 30-09-2021				
25	Lenovo V310-14IKB	80T2004GIH	LR06RB50	NA	Laptop	1-10-2020 to 30-09-2021				
26	Lenovo V310-14IKB	80T2004GIH	LR06Q0FC	NA	Laptop	1-10-2020 to 30-09-2021				
27	Lenovo V310-14IKB	80T2004GIH	LR06RB4Z	NA	Laptop	1-10-2020 to 30-09-2021				
28	Lenovo V310-14IKB	80T2004GIH	LR06RB4R	NA	Laptop	1-10-2020 to 30-09-2021				





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29	Lenovo V310-14IKB	80T2004GIH	LR06RB4Y	NA	Laptop	1-10-2020 to 30-09-2021				
30	Lenovo V310-14IKB	80T2004GIH	LR06RB3D	NA	Laptop	1-10-2020 to 30-09-2021				
31	Lenovo V310-14IKB	80T2004GIH	LR06RB4W	NA	Laptop	1-10-2020 to 30-09-2021				
32	Lenovo V310-14IKB	80T2004GIH	LR06RB4K	NA	Laptop	1-10-2020 to 30-09-2021				
33	Lenovo V310-14IKB	80T2004GIH	LR06RB25	NA	Laptop	1-10-2020 to 30-09-2021				
34	Lenovo V310-14IKB	80T2004GIH	LR06RBB8	NA	Laptop	1-10-2020 to 30-09-2021				
35	Lenovo V310-14IKB	80T2004GIH	LR06RB53	NA	Laptop	1-10-2020 to 30-09-2021				
36	Lenovo Desktop	10KXA004IH	PG00SKXS	NA	Desktop	1-10-2020 to 30-09-2021				
37	Lenovo Desktop	10KXA004IH	PG00RTGL	NA	Desktop	1-10-2020 to 30-09-2021				
38	Lenovo Desktop	10KXA004IH	PG00SKDU	NA	Desktop	1-10-2020 to 30-09-2021				
39	Lenovo Desktop	10KXA004IH	PG00SRRQ	NA	Desktop	1-10-2020 to 30-09-2021				
Total Amount	In Figures (In Rs)									
	In Words (In Rs)									

