



# NATIONAL AUTOMOTIVE TEST TRACKS

NOTICE INVITING EOI

FOR

CONVERSION AND OPERATION OF RECEPTION BUILDING AS  
GUEST HOUSE AT NATIONAL AUTOMOTIVE TEST TRACKS  
(NATRAX), PITHAMPUR, DIST. DHAR, MP

EOI No. - NATRAX/EOI/Misc/GH/20/91

**National Automotive Test Tracks (NATRAX)**

NH-52, Old Agra- Mumbai Highway, Near to Pithampur Flyover, Post Khandwa (Near  
Pithampur)

Dhar District, Madhya Pradesh-454774

Phone: +919893892310, Fax – 07292-256101

Email: [tulika.banerjee@natrip.in](mailto:tulika.banerjee@natrip.in);



**General Instructions:**

NATRiP Implementation Society (NATIS), an autonomous body constituted by Ministry of Heavy Industries & Public Enterprises, Government of India for execution of National Automotive Testing and R&D Infrastructure Project (NATRiP), the largest and one of the most significant initiatives in Automotive sector so far which represents a unique joining of hands between the Government of India, a number of State Governments and Indian Automotive Industry to create a state-of-the-art Testing, Validation and R&D infrastructure in the Country.

The Project aims at creating core global competencies in Automotive sector in India and facilitate seamless integration of Indian Automotive industry with the world as also to position the Country prominently on the global automotive map.

The National Automotive Test Tracks (NATRAX) is an Automotive Testing & Certification Centre under NATRIP. NATRAX is being set up on approx. 3000 acres for comprehensive testing and evaluation of all types of automobiles, near Pithampur, Dist. DHAR, (Madhya Pradesh, India). NATRAX invites sealed EOIs from the Bidders in the prescribed proforma for performing, executing and implementing the Works on the terms and conditions contained in this EOI Document and in the Contract. Brief description of Project and the timelines for EOIs are summarised in the table below:

The details of the EOI are mentioned below: -

<b>Project Title</b>	<b>Time for completion</b>	<b>Date of start of floating of EOI</b>	<b>Last date for submission of Bid</b>	<b>Date &amp; Time of Bid opening</b>	<b>EMD</b>
Conversion and Operation of Reception Building as Guest House at National Automotive Test Tracks (NATRAX), Pithampur, Dist. Dhar, MP	15 days from signing of the MoU	5 <sup>th</sup> June 2020	15 <sup>th</sup> June 2020, 3:00pm	15 <sup>th</sup> June 2020, 3:30pm	Rs 5000/-

Those who meet the minimum eligibility criteria as mentioned in the Instruction to bidder (ITB) (and also in EOI document) may be eligible to become successful in the bidding process. The bidder in the form of JV/Consortium is not permitted.



**1. Bid Submission details:**

Sealed bids are to be submitted at the following address not later than the aforesaid time & date or as next convenient date & time on pre-intimation.

NATRAX HUB office,  
NH-52, Old Agra- Mumbai Highway,  
Near to Pithampur Flyover, Post Khandwa (Near Pithampur)  
Dhar District, Madhya Pradesh-454774

No Bids will be accepted after the aforesaid date and time. However, on exceptional cases, NATRAX reserves the right to extend the time/last date of submission of Bid to a next convenient date/time before opening of the Bids.

Bids sent telegraphically or through other means of transmission (telefax, email etc.) which cannot be delivered in a sealed envelope shall be treated as defective, invalid and shall stand rejected.

NATRAX shall not be responsible for any postal/courier delays for non-receipt /non-delivery of bids or due to wrong addressee.

**2. Disclaimer:**

NATRAX reserves all rights to accept/ reject/modify/split any or all proposals without assigning any reasons. Bidders shall not have any cause of action or claim against NATRAX for any of its decisions.

For NATRAX

Procurement Incharge





**ANNEXURE I****INSTRUCTION TO BIDDERS**

1. Bidders are required to submit their Bids in a sealed envelope, superscribed **“Bid for EOI No. NATRAX/EOI/Misc/GH/20/91” on the top of envelop.**
2. The bidders are expected to meet the minimum eligibility criteria as given in the “EOI document”. NATRAX will reject the bids that do not meet the minimum eligibility criteria as laid down, based on their submission along with the EOI documents even after the bid opening process is concluded.
3. The Contract shall be governed by NATRAX’s Special Conditions for Contract (SCC) and all other relevant specification applicable.
4. All Bidders are hereby explicitly informed that “CONDITIONAL OFFERS” or “OFFERS WITH DEVIATIONS” from the conditions of Contract, the quotation not meeting the minimum eligibility criteria, Technical specifications, or any other requirements as stipulated in the EOI documents are liable to be “REJECTED”.
5. **Bidders should give details of their technical soundness and provide list of customers/client of previous works of similar nature in Government Departments/ Undertakings/ Public / Private sectors/Autonomous etc. as per Annuxure A.**
6. **EOI Fee & EMD Exemption: -**
  - a) This EOI is free of cost.
  - b) If registered under “Micro & Small Enterprises” (MSEs), supporting documents need to be submitted to avail exemption from Earnest Money, subject to verification of certificate.
  - c) For MSME, price benefit shall be given as per the guideline, at the discretion of NATRAX.
7. The Bidders are expected to carefully examine all the contents of the EOI documents including instructions, conditions, terms, specifications, drawings (if any), shall inspect the Site with prior notice to NATRAX and at Bidders own cost, acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto & take them fully into account before submitting their offer. Failure to comply with the requirements as detailed in these documents shall be at the Bidder’s own risk. Bids which are not responsive to the requirements of the EOI will be rejected.
8. While all efforts have been made to avoid errors in drafting of the EOI documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the EOI documents shall be entertained.
9. The successful Bidder is bound to carry out associated work necessary for the completion of the job even though such items are not included in the quantities and drawings to achieve end results and deemed to be priced in the other items. No claim on this account shall be entertained.
10. The successful Bidder should make his own arrangement to obtain all materials required



for the work.

11. Addendum / Corrigendum (if required) to the EOI may be issued prior to the date of opening of the Bid to clarify or to intimate any changes/modifications etc. All such addendum / corrigendum shall be treated as an integral part of the EOI.

12. Any effort by a Bidder to influence NATRAX or any of its functionaries in the process of examination, clarification, evaluation and comparison of EOIs and in decisions concerning award of contract, may result in rejection of the Bid.

13. In order to afford prospective bidders, reasonable time for preparing their Quotes after taking into account such amendments, NATRAX may, at its discretion, extend the deadline for submission of bids.

14. Information relating to the examination, clarification, evaluation and comparison of bids and recommendations concerning the award of Contract shall not be disclosed to Bidders or other persons not officially concerned with such process.

15. NATRAX reserves the right to accept / reject or modify any bids, and to annul the EOI process and reject all quotations, at any time prior to award of Contract, or to divide the Contract between/amongst Bidders without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for NATRAX's action. Any bidder not following ITB stands rejected.

**16. Bid Opening Details:**

- a) The Bids will be opened at NATRAX HUB office at the date and time mentioned in EOI / corrigendum in the presence of Bidders or their duly authorized representatives, who choose to remain present at the time of opening the Bids.
- b) A letter of authorization shall be submitted to NATRAX, by the Bidder's representative before the opening of Bids.
- c) Absence of bidders or their duly authorized representatives shall not impair the legality of the bid opening process.
- d) All bidders or their duly authorized representatives shall be required to sign the main bid envelopes by way of confirmation of sealed bid status at the time of opening of bids. After identification signing, the Procurement Committee representative shall open the bid envelope.
- e) This will not give any right to the bidder to claim that he is successful in the bidding process.
- f) Bid envelopes shall be required to sign by all the authorized representatives and the same will be kept under the custody of NATRAX.
- g) Refusal to sign on any of the bid envelopes by any of the bidder or his duly authorized representative may disqualify him from the process at the discretion of members of the EOI opening Committee present at the time of opening of the Bids.

17. The rate should be quoted both in words and figures on our prescribed format duly signed & stamped by the bidder, incase any discrepancy, word will be preferred. All statutory deductions shall be applicable while releasing payments. All corrections and

---





overwriting should be initialed by the Bidder.

**18. Minimum requirement by NATRAX**

- a) Accommodation of minimum 14 personals (8 drivers in dormitory and 6 Engineers in room) in the reception building of NATRAX.
- b) Basic utility such as bed, bedding, cupboard, TV, Fridge, , Toaster, Induction stove, etc, for making the Guest House functional. Bidders may submit their offer as per Annexure A.
- c) NATRAX will hand over the Reception Building (for Guest House Complex) at NATRAX "as is where is" basis.

**19. Evaluation Parameters: -**

The successful bidder will be selected based on the following: -

S. No.	Evaluation Parameter
1	The bidder should be a reputed company having experience of at least 2 years in Hospitality/ Catering Industry
2	Minimum Turnover INR 30 lakhs
3	Bidder will provide list of deliverables as per the Technical Specifications
4	Description and understanding by the bidder regarding how this Guest House will benefit NATRAX

**20. Signing of the MoU**

- a) Prior to the expiry of the period of Bid validity prescribed, NATRAX shall enter into an MoU with the Successful Bidder, within 2 days, with mutually agreed terms and conditions.
- b) NATRAX shall notify all the unsuccessful Bidders and discharge/ return their Earnest Money Deposit. No correspondence will be entertained by NATRAX from the unsuccessful Bidders.

**21. Validity of bids:**

The rate quoted should be valid for a **minimum period of 60 days** from the last date of Submission of Quotation. No claim for escalation of rate will be considered at any point of time.

22. Prospective bidders requiring any clarification of the EOI may write to [tulika.banerjee@natrip.in](mailto:tulika.banerjee@natrip.in).

23. The Bids / related correspondences shall be made in English language only.



**24. Technical Requirements of the EOI**

1.	Upgradation of Guest House	<p>Upgradation of Guest House shall be under taken in a manner without affecting the basic structure/ and load bearing members of the building. The Successful Bidder shall be permitted to undertake only designing and alternations while executing interior fit outs. NATRAX shall have the right to supervise the execution of up gradation work, if considered necessary. NATRAX shall approve the plans and specifications. The Successful Bidder would also be required to ensure its proper upkeep and maintenance, for construction/ refurbishing of Guest House. No structural changes would be permitted. From available space Successful Bidder will create Reception, Customer waiting area, with due approval of NATRAX. The Successful Bidder will ensure availability of drinking water. Water for other purposes shall be provided by NATRAX on paid basis. Environment Friendly generator shall be installed by the Successful Bidder, if required. Tariff for various facilities will be market driven for similar facilities and shall require approval of NATRAX.</p> <p>All the Statuary Compliances and requirements shall be fulfilled by the Successful Bidder.</p>
2.	Provision and maintenance of infrastructure and facilities in the Guest House	<p>The following facilities should be provided:</p> <ul style="list-style-type: none"> <li>• Provision of quality mattresses and linen.</li> <li>• Appropriate Almirah/ Locker with lock facility for luggage.</li> <li>• Service through trained and professional attendants well versed with industry norms.</li> <li>• LED Television in each room.</li> <li>• Well laid out and aesthetically designed bathrooms with all modern facilities such as WC, Geysers and Shower etc.</li> <li>• Room Heaters (wherever required due to cold climate).</li> <li>• Potable Drinking Water.</li> </ul>
3.	Provision of Value-Added Services in the Guest House	<ul style="list-style-type: none"> <li>• Breakfast/ Meals and Beverage services in the Guest House</li> <li>• Magazines/books/Journals/ Newspaper</li> <li>• Provision of Laundry services.</li> <li>• Reception facility</li> <li>• Wi-Fi connectivity in the Guest House.</li> <li>• A care-taker for the Guest House</li> </ul>
4.	Service requirement and general standards	<ul style="list-style-type: none"> <li>• All the instructions issued by Ministry of Home Affairs for preventive measures against Covid -19 must be followed</li> <li>• All the area must be clean and presentable with minimum in - convenience to the customers at all time.</li> <li>• All fixtures/ utilities to be cleaned immediately after use.</li> <li>• All equipment to be kept serviceable (alternate arrangement in case of breakdown) as a part of the operations.</li> <li>• Suitable maintenance and Pest Control schedule to be</li> </ul>





		<p>mutually agreed between NATRAX and Successful Bidder.</p> <ul style="list-style-type: none"> <li>• All customer assistance is to be provided.</li> <li>• Coordinate availability all the times.</li> <li>• Environment friendly DG set for power back up facility in consultation with NATRAX, if required.</li> <li>• All utility bills like water and electricity to be directly paid to NATRAX on actuals</li> <li>• Daily garbage disposals First aid box &amp; facility.</li> </ul>
5.	Booking	Customer can directly book the rooms with selected vendor

25. The bidder should give the following, duly signed and sealed, failing to which the bids will be summarily rejected:

**a. DECLARATION**

**(To be executed on Bidder's letter head)**

I/We having acquainted with the content & requirement of this EOI, do hereby accept to furnish the same in compliance with all terms & conditions. I/we have not tampered/modified the EOI in any manner and breach of any such, will result in rejection of EOI and / or prosecuted.

I / We hereby declare that the firm/company has not been blacklisted or debarred in the past by any other Government organization from taking part in Government EOIs.

In case the above information found false or in case of breach of any of terms and conditions at any stage of EOI or Contract, I/We are fully aware that the EOI/ Contract will be rejected / cancelled by NATRAX and Payments (for completed/partially completed), Retention, Bid Security (EMD), Performance Security, etc., shall be forfeited.

**Signature of the Bidder:**

---

**Name and Designation:**

---

**Address:**

---



---

**Contact details:**

---

**Place:**

**Date:**

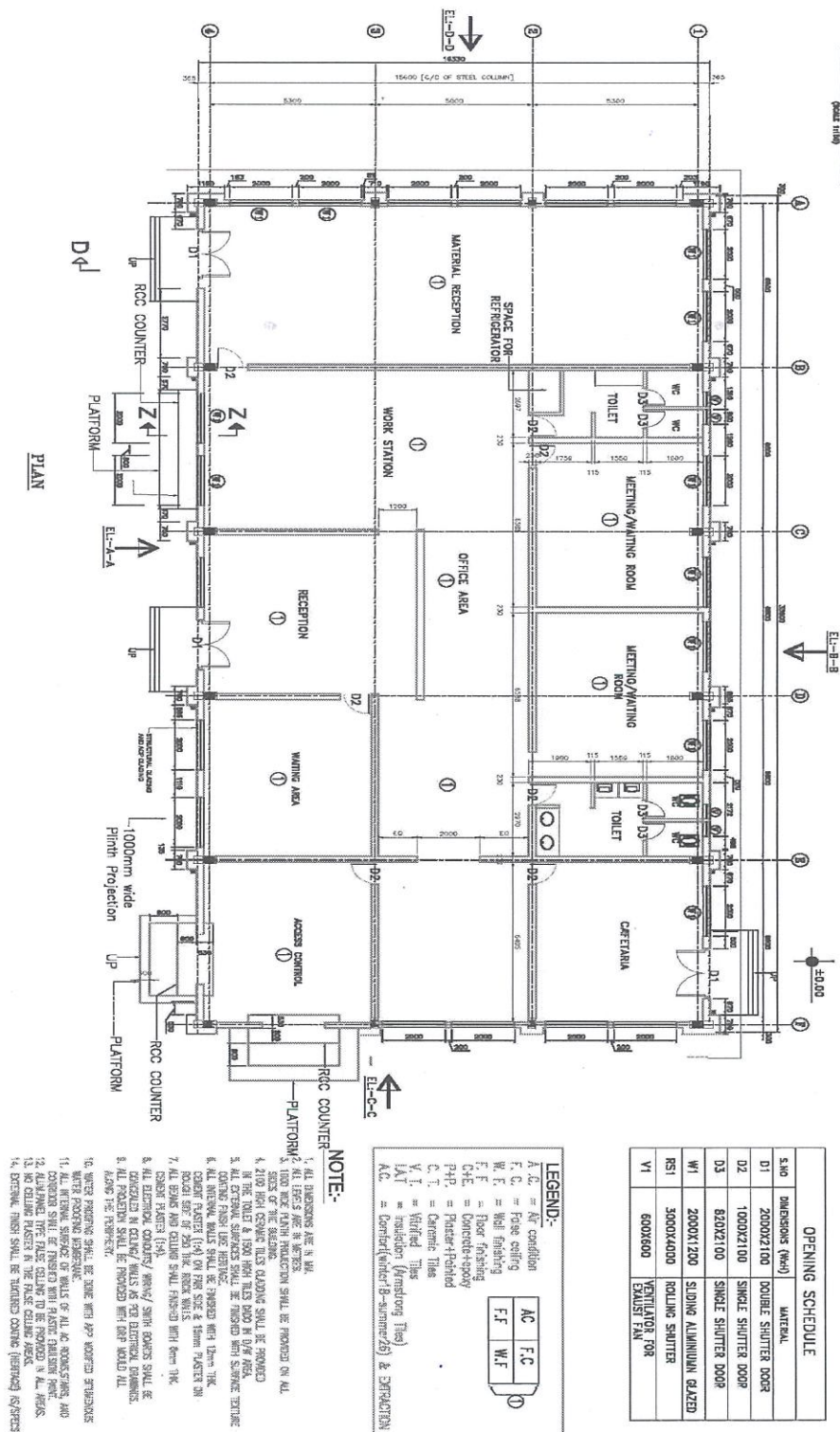
**Seal of the Bidder's Firm**

**b. The completed EOI documents.**





SECTION D-D  
TYP. RAMP DETAIL  
(SCALE 1/16")



OPENING SCHEDULE		
S.NO	DIMENSIONS (WxH)	MATERIAL
D1	2000X12100	DOUBLE SHUTTER DOOR
D2	1000X21100	SINGLE SHUTTER DOOR
D3	862X2100	SINGLE SHUTTER DOOR
W1	2000X11200	SLIDING ALUMINIUM GLAZED
R51	3000X4000	ROLLING SHUTTER
V1	600X600	VENTILATOR FOR EXHAUST FAN

**NATRIP**  
CIVIL & INFRA TEAM

NATIONAL AUTOMOTIVE TESTING  
AND R&D INFRASTRUCTURE PROJECT

PROJECT:-

NATRAX -- INDORE

RELEASE:	NAME:
DESIGN BY	RAM KUMAR
DRAWN BY	MOENA KASHI
CHECKED BY	VP SINGH

DATE:	SCALE:
-------	--------

	DRAWING NO.
--	-------------

2020	
------	--

NTS


© 2004 Blackwell Publishing Ltd, *Journal of Internal Medicine* 255: 101–108

Form for the submission of Financial Bid**Financial Proposal Submission Form**

(To be Executed on Letterhead of the Bidder)

**FINANCIAL PROPOSAL SUBMISSION FORM**

---

[Location, Date]

To  
The Procurement Officer  
NH-52, Old Agra- Mumbai Highway,  
Near to Pithampur Flyover,  
Post Khandwa (Near Pithampur)  
Dhar District, Madhya Pradesh-454774

Dear Sir,

We, the undersigned, offer to provide the equipment & services in accordance with your EOI No. \_\_\_\_\_, dated \_\_\_\_\_ and our Technical Bid. Our attached Financial Bid includes the price in the format for financial bid provide as part of EOI documents. The total price of our offer is attached at Annexure 'A' and includes all the deliverables under this EOI as per our Technical Bid.

We hereby declare that all the information and statements made in this Bid is true and complete in all respects and is as per the guidelines and terms & conditions laid down in the EOI document. We further understand that any information which is found false or is not as per the guidelines and terms & conditions of the EOI document may lead to our disqualification.

Our Financial Bid shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Bid.

We understand NATRAX has right to accept or reject our Bid as per its discretion.

Yours sincerely,

Authorized Signature [*In full*]: \_\_\_\_\_Authorized Signature [*In initials*]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

[Note : To be signed in blue ink]





Annexure-1

Sl No.	Particulars	Unit	Specification/Brand
1	Beds	14	Standard Single bed (3X6 ft)
2	Almirah	14	Godrej or similar
3	Mattress	14	Standard single mattress (3X6 ft, 5-inch depth)
4	Bed Sheet	28	Bombay Dyeing or Similar
45	Blankets	28	Signature or Similar
5	Pillow	14	Recron or Similar
6	TV	4	40 inch (SAMSUNG/LG/SONY_
7	Fridge	2	165 ltrs (SAMSUNG/LG/Godrej)
8	Toster	2	2 slicers
9	Tea Kettle	2	500W
10	Water Cooler	1	Symphony/USHA
11	Chair	14	Nilkamal/ Geeken or Similar
12	Table	8	Nilkamal/ Geeken or Similar
13	Fan	6	Symphony/USHA
14	Corner Table 2x2	14	Nilkamal/ Geeken or Similar
15	Assembled toilet unit for Room	3	Hindware/ Parryware/Cera or Similar
16	Kitchen Set up	For 14 people	
17	6 m panel wall		This to be provided in common hall for room seperation
18	Miscellaneous	1	Feumigation fogging machine







## Annexure A

Application Form to be considered for

Project Title: Conversion and Operation of Guest House at National Automotive Test Tracks (NATRAX), Pithampur, Dist. Dhar, MP

The applicant is requested to provide the information required in the current document.

## 1. Company Information

[Applicants is requested to fill the following information as "General Company Information"]

<b>Applicant Identification</b>	
a) Name of Company	
b) Registered address (in full)	
c) Principal place of business	
d) Telephone number	
e) Facsimile number	
f) Website	
g) Person to contact in connection with this EOI	
<b>Business Organization</b>	
a) Date incorporated	
b) Where incorporated	
c) GST Number & PAN Number	
d) Parent company (if any) and its involvement in the project	
e) Subsidiary of	
f) Major subsidiaries and locations of other offices	
g) Brief description of company's principal activities (use separate sheets as required)	



EOI NO: NATRAX/EOI/Misc/GH/20/91

**2. Company Description & Capability Statement**

*[Provide here a brief (a maximum of one page) description of the organization and an explicit statement of capability of the organization]*

**3. Services/ Experience in the similar type of project (If any)**

Sl. No	Name of the organisation partnered with	Experience or partnership period	Comments (If any)

**4. Financial offer by Bidder**

The financial offer must be submitted in following format:

**Tariff Plan**

Type of Room	Rate/Day (Amount in Rs.)	Type of Category/service	Period
Dormitory (Driver/Technician)		Sharing basis	More than 30 days
		Inclusive of breakfast and one meal	More than 15 Days
			1-15 Days
Standard Room (Engineer/Manager)		Sharing basis inclusive of breakfast and one meal	More than 30 days
			More than 15 Days
			1-15 Days
		Single occupancy inclusive of breakfast and one meal	More than 30 days
			1-15 days





EOI NO: NATRAX/EOI/Misc/GH/20/91

**5. Offer to NATRAX**

Rent for Period	Amount in Rs
0-6 month	
6-12 months	

**6. Execution Plan**

*[Please provide in this chapter, a write-up on the execution plan of this project]*

**7. Partnership Letters**

*[Please provide in this chapter, Letter of Partnership of the applicants with various organizations, duly signed by authorized person, if any.]*

**Date:****Place:****Signature of bidder with Seal**

